

Supplier Diversity Inclusion Plan

Agency: Washington Military Department

Contact:	Dan Swisher	253-512-8115	Dan.Swisher@mil.wa.gov
	Name	Telephone	Email

Objective:

To meet the Military Department’s objective to increase participation in our purchasing and contracts, the Department will be utilizing the following best practices.

- 1. Utilize DES Diversity reporting system (B2Gnow) to track Public Works contract and subcontract dollars.**
B2Gnow is a new DES database that requires all contractors and consultants to list their criteria to include payroll. All supplemental bidder responsibility criteria are required to include identifying MWBE status and payroll.
- 2. Provide tools to contractors to correctly report minority and/or women subcontractors**
We have 3x5 cards that are handed out and reviewed at the beginning of every project to every one of our prime contractors to help us capture any WMBE or VA subcontractors.
- 3. Participate in outreach events, such as PTAC or DES events.**
The Military Department will continue to participate in outreach events.
- 4. Insert and encourage OMWBE participation in all bid opportunities (Bid Ads, RFP’s, RFQQ’s).**
We have language in all our bidding documents encouraging MWBE’s and VA participation. All bid opportunities are posted on WEBS, we also use other types of advertisement for bid opportunities.
- 5. The following diverse business participation goals are established for all public works projects.**

Inclusion plans are required if consultant fee is over \$350,000.00, or if construction contract amount exceeds \$1,000,000.

Minority Business Enterprise (MBE)	10%
Women Business Enterprise (WBE)	6%
Washington Small Business	5%
Veteran-owned Business	5%

The plan is to lower the dollar amounts requiring Inclusion Plans to \$150,000 for consultants and \$500,000 for construction contracts, effective by January 1, 2017.