

Supplier Diversity Inclusion Plan

Agency: Department of Ecology

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Agency's plan to increase participation of small minority-, women- and veteran-owned firms:

- Advertise bidding opportunities through Department of Enterprises' WEBS vendor notification system to ensure minority and women's businesses and veteran owned firms are notified.
- Add language in solicitations encouraging bidder's use of a diverse supplier pool, including small, minority, veteran, and women-owned firms.
- Include language in solicitations encouraging the use of minority and women-owned businesses as subcontractors.
- Encourage bidders to identify whether they are certified with OMWBE in their bid submittals by including a MWBE Participation form in the solicitation they can use.
- Add OMWBE language in solicitations encouraging firms to register with OMWBE.
- Add web links on the Ecology's Purchasing and Contract intranet sites to the OMWBE Directory of Certified Firms and the Department of Veteran Affairs websites to assist staff when they are needing a good or service not on a state contract.
- Provide guidance to staff on soliciting Minority and Women-Owned Business for their business needs.
- Include a message on Ecology's Bidding Opportunity internet website supporting Supplier Diversity for procurements, with links to DES Business Diversity and OMWBE websites.
- Review solicitations and contracts for potential barriers to supplier diversity.
- Use Department of Enterprises' state contracts that including small, minority, veteran, and women-owned firms.
- Include Supplier Diversity in the staff purchasing training class.
- Require grantees to submit supplier diversity information as part of their payment request.