

Supplier Diversity Inclusion Plan Template

Agency: Everett Community College

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Agency's plan to increase participation of small minority-, women- and veteran-owned firms:

1. Utilize our new furniture vendor, Re-Juiced, an OMWBE-certified company.
2. Offer OMWBE flyers at Women of Snohomish County and Diversity Career Fair events.
3. Allow OMWBE to use our facilities for vendor outreach events free of charge.
4. Send follow-up emails to OMWBE-certified businesses that have chosen appropriate commodity codes when EvCC posts bids on WEBS.
5. Provide OMWBE invitation on every automated order confirmation.
6. Provide lists of invited vendors to OMWBE, so that OMWBE can follow up with invited vendors.
7. Encourage OMWBE to make certified vendors select commodity codes that actually match what goods and services they provide, instead of letting them check every commodity code box.
8. Encourage OMWBE to separate the current list of certified vendors into two lists, one for "Products," and one for "Services."
9. Encourage OMWBE to capture purchasing card spending.