

Supplier Diversity Inclusion Plan - Fiscal Year 2018

Agency: Military Department

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Below is an outline of the Military Department’s plan to increase utilization of certified small minority, women, and veteran owned firms in agency contracting and procurement.

To meet the Military Department’s objective of increased participation of certified firms in its purchasing and contracts, the Department will be following these best practices:

- 1. Utilize DES Diversity reporting system (B2Gnow) to capture certified subcontractor dollars.**
The Department of Enterprise Services (DES) requires contractors and subcontractors on public works projects to report their payments in the B2Gnow system. This ensures that dollars paid to certified subcontractors are captured and can be included with the contractor payments in the Military Department’s annual spending report.
- 2. Encourage utilization of certified firms on public works projects.**
Military Department project managers discuss using certified firms at all project pre-construction meetings. Contractors are encouraged not only to use certified subcontractors, but also to work with OMWBE on their own certification if they are eligible.
- 3. OMWBE goals for public works projects:**
All advertisements for bids contain language encouraging MWBE and VA participation in Military Department public works projects, and include the goals stated below. Bid opportunities are posted in the WA Electronic Business Solutions System (WEBS), in the legal section of local publications, and on the Military Department website.

Minority Business Enterprise (MBE)	10%
Women Business Enterprise (WBE)	6%
Washington Small Business	5%
Veteran-owned Business (VA)	5%
- 4. Military Department Policy No. FIN-111-02 – Utilizing diverse businesses in procurement.**
The above referenced policy requires Military Department personnel to adhere to and be in full compliance with all state and federal laws, administrative rules, regulations, applicable directives, and best practices relevant to state contracting and leasing practices and procedures, including, but not limited to, competitive procurement of goods and services, utilization of mini, micro, and small businesses, certified minority and women-owned business, and veteran-owned businesses consistent with the goals for state agencies. All competitive procurement opportunities are posted on WEBS.