

**CITY OF CAMAS NOTICE TO CONSULTANTS FOR
CITYWIDE ADA SELF EVALUATION UPDATE AND TRANSITION PLAN
CITY PROJECT: S-591**

The City of Camas solicits interest from consulting firms with expertise in scoping, preparing, facilitating, data gathering, and compiling municipal ADA self-evaluations and transition plans. All work should be performed under FHWA requirements. This update consists predominantly, but not necessarily exclusively, for public rights-of-way facilities.

PROJECT DESCRIPTION

The proposed project will consist of working with Camas staff and the public to identify and evaluate the ADA needs for the City, prioritizing the needs, establishing associated costs, and prioritizing and planning for the implementation of these needs. Public facilities to be evaluated include, but are necessarily limited to, sidewalks, curb ramps, trails, parking spaces, and crosswalks. The major features and goals for this project are as follows:

- Provide an effective and manageable scope with descriptive steps for completing the evaluation and plan.
- Establish good working relationships with City Staff, affected stakeholders from the general public, and applicable regulatory agencies.
- Solicit, encourage, facilitate and lead public involvement.
- Provide recommendations and strategies for evaluating, prioritizing, and transitioning.
- Provide accurate cost estimates.

The 2014 budget for this project is \$20,000.

SUBMITTALS

Submittals should include the following information: Firm name, phone and fax numbers and email address; Name of Principal-in-Charge and Project Manager and personnel proposed for this project; and number of employees in each firm to be committed to the project.

Submittals will be evaluated and ranked based on the following criteria:

- 1) Key available personnel (Team) = 15%;
- 2) Team experience preparing self-evaluations = 15%;
- 3) Team experience preparing transition plans = 15%;
- 4) Team experience with FHWA-funded plans = 15%;
- 5) Approach to project = 15%;
- 6) Familiarity with relevant codes and standards = 15%;
- 7) Past performances/references = 10%.

Consultants are encouraged to submit their statements in the format and order of the above listed evaluation criteria. Please limit the size of submittals, including tables of contents, appendices, illustrations, charts, graphs, cover letters, and any other information, to 16 pages or up to 8 double-sided sheets with text no smaller than size 10

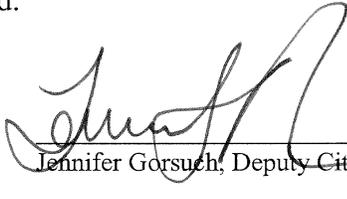
font on 8 ½ “x 11” paper. Two additional 11”x 17” sheets, or one 2-sided sheet, are allowed as part of submittal. Additional sheets will be discarded prior to the rating process. **Please do not submit cost proposals at this time.**

The City of Camas encourages disadvantaged, minority, and women-owned consultant firms to respond.

Please submit FOUR identical copies of your Statement of Qualifications to: City of Camas, attention James E. Carothers, P.E., Engineering Manager/City Engineer, 616 NE 4th Avenue, Camas, WA 98607, by April 30, 2014, no later than 10:00 A.M. No submittals will be accepted after that date and time. Any questions regarding this project should be directed to James Carothers at jcarothers@ci.camass.wa.us or 360-817-7230.

Persons with disabilities may request that this information be prepared and supplied in alternate forms by calling collect 0-360-834-6864.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.



Jennifer Gorsuch, Deputy City Clerk

Dates of Publication:

C/W Post-Record: April 8, 2014, and April 15, 2014

DJC Portland: April 9, 2014

The Skanner: April 8, 2014, or the first publication after that date

Office of Minority and Women’s Business Enterprise: post on website

City of Camas website www.ci.camass.wa.us

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