

FY 17 Supplier Diversity Inclusion Plan

Agency: Office of Minority and Women's Business Enterprises

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Over the course of Fiscal Year 2017, OMWBE is committed to actively solicit and utilize diverse suppliers, vendors and contractors in its agency purchasing activities using the below strategies.

- Proactively identify contracting and procurement needs to allow time to identify the availability of minority-, women- or veteran-owned firms and conduct outreach if needed.
- Identify and consider certified firms when using a Master Contract through the Department of Enterprise Services.
- Utilize the agency's direct buy purchasing authority when appropriate to do business with certified firms.
- If there are no certified firms in areas of need, identify firms that may be eligible for certification using the Washington Enterprise Business System and other data sources. Conduct outreach to these firms and encourage certification.
- Continue to develop strategic working relationships with trade and community associations to identify firms that may be eligible for certification and discuss barriers and needs.
- Review the agency's spend data and Supplier Diversity Inclusion Plan throughout the year to measure progress towards meeting goals and adjust strategies as needed.
- The OMWBE is a small agency and generally does not post solicitations to bid. If the agency does bid, we will:
 - Advertise contracting opportunities with minority- and woman-owned business associations and other organizations that regularly interact with small businesses.
 - Invite minority- and women-owned businesses to attend pre-bid or informational sessions
 - Set project goals for the inclusion of certified minority- and women-owned businesses, to the extent permitted by RCW 49.60.400.
 - Follow-up with minority and women-owned firms that were non-responsive or non-competitive to solicitations to identify challenges or barriers.