

**REQUEST FOR BIDS**  
**METROPOLITAN PARK DISTRICT OF TACOMA**  
**Point Defiance Marina Complex Utility & Facility Repairs Project – Phase I**  
**BID# J2021-18**

**INVITATION TO BID**

1. NOTICE TO BIDDERS

- A. Sealed bids will be received by the Metropolitan Park District of Tacoma, Tacoma WA, and are to be delivered to 4702 S 19th Street, Tacoma WA 98405, Attn: Sheila Maida, no later than **10:00 AM., Wednesday, September 8, 2021.**
- B. Bids shall be opened publicly and read aloud at 10:05 AM. Bidding documents for the work are those prepared by the Owner.

2. BIDDING DOCUMENTS

- A. The bidding documents shall consist of:

1. Bid Notice
2. This Invitation to Bid
3. Instructions to Bidders
4. General Conditions for Metropolitan Park District of Tacoma Public Works Projects
5. Supplemental Conditions to the General Conditions for Metropolitan Park District of Tacoma Public Works Projects
6. MWBE Utilization if project is estimated at \$20,000 or more
7. Memorandum to All Potential Bidders
8. Certification of Compliance with Wage Payment Statutes
9. Bidder's Proposal and Proposal Signature Sheet
10. Non-Collusion Affidavit
11. Bidder's Bond
12. Apprenticeship Training Program Information
13. Sample Faithful Performance and Payment Bond
14. Sample Retainage Bond
15. Sample Escrow Agreement
16. Sample Subcontractor List & Certifications
17. Sample Contract for Construction Services
18. Washington State Prevailing Wage Rates and Benefit Code Key
19. Davis-Bacon Wage Determinations if project has federal funding
20. Technical Specifications and List of Drawings listed in the Table of Contents and Drawings if applicable

- B. All of the bidding documents are on file in the office of the Owner. Bona fide bidders may obtain bidding documents, available August 18, 2021, at ARC Tacoma, 632 Broadway, Tacoma WA 98402. Please order bid documents via email at: [tacoma.bidservices@e-arc.com](mailto:tacoma.bidservices@e-arc.com) or call (253) 383-6363 for availability prior to picking up documents. Project information and plan holders list is also available online at [https://order.e-arc.com/arcEOC/x\\_project.asp?de=2FF0F3C6-ED5E-4317-A2FC-0C1B40233CF7](https://order.e-arc.com/arcEOC/x_project.asp?de=2FF0F3C6-ED5E-4317-A2FC-0C1B40233CF7) A non-refundable check for \$25.00 (per set) payable to Metro Parks Tacoma for purchase of bid documents is required (accounts with ARC may not be used to purchase the bid documents). If you would like them mailed, please contact ARC for additional shipping costs, payable to ARC (accounts with ARC may be used for shipping costs). Questions may be directed to Roger Stanton, Capital Program Manager, at [rogers@tacomaparks.com](mailto:rogers@tacomaparks.com) or (253) 305-1082.

Bidding documents will also be available for examination during the bidding period in the following organization offices:

1. Builders Exchange of Washington, Everett, WA, 425-258-1303
2. ConstructConnect, Seattle, WA, 800-364-2059
3. DJC Plan Center, Portland, OR, 503-274-0624
4. DJC Plan Center, Seattle, WA 206-622-8272
5. Dodge Data and Analytics, Portland, OR, 413-304-2008
6. Infinite Source, Seattle, WA 866-294-6557
7. Lower Columbia Contractors Association, Longview, WA, 360-425-8820
8. Onvia Source Management, Seattle, WA, 206-373-9500
9. Small Business Incubator, Tacoma, WA, 253-722-5800
10. Southwest Washington Contractors Association, Vancouver, WA, 360-694-7922
11. The Blue Book Building & Construction Network, NY 888-1710

### 3. BID SECURITY

Each bid must be accompanied by a certified check for 5% of the total maximum amount of the bid, made payable to the Owner, or a bid bond in the form furnished by the Owner for 5% of the total maximum amount of the bid, as a guarantee that the bidder will promptly execute a valid contract with the Owner in accordance with the bidding documents. If a bid bond is used, the 5% may be shown in dollars and cents or the form may be filled in by inserting therein, in lieu of dollars of cents, "5% of the amount of the accompany proposal." Bonds must be satisfactory to the Owner. Check or bid bond of the successful bidder will be returned immediately upon execution of contract in acceptance of performance and payment bond. All other checks will be returned upon execution of the contract. The Bidder acknowledges that the Owner will suffer substantial damages if Bidder refuses to enter the Contract or furnish the required bonds but that such damages are difficult to determine with precision. If the Bidder refuses to enter into such Contract or fails to furnish such bonds if required (all within the required time), then the Owner may elect to retain and forfeit the good security or Bid Bond as liquidated damages or collect actual damages from the Bidder.

### 4. PRE-BID CONFERENCE

A pre-bid meeting will be held at: **Point Defiance Marina, 5912 Waterfront Drive , Tacoma WA 98407 on August 25, 2021, at 3:00 p.m. Masks and Social Distancing Required.**

### 5. REJECTION OF BIDS

The Owner shall have the right to reject any or all bids or any items of the bid and in particular to reject a bid not accompanied by any required bid security or data required by the bidding documents or bid in any way incomplete or irregular. Any or all bids may be rejected for good cause.

### 6. CONTRACT AWARD

- A. The contract shall be awarded to the lowest responsible bidder. The Owner reserves the right to waive informalities or technical defects as of the interest of the Owner may require.
- B. No bidder may withdraw his/her bid after the hour set for the opening of bids or before the award of the contract.
- C. Proposals must be made on the Bidder's Proposal Form.