**THE METROPOLITAN PARK DISTRICT OF TACOMA**

**REQUEST FOR QUALIFICATIONS**

To Establish our 2022 A&E Roster for

Architectural, Engineering and Surveyor Firms

The Metropolitan Park District of Tacoma anticipates a continuous need for the following types of A&E services and solicits Statements of Interest and Qualifications from firms whose practice includes any of the following disciplines:

* Accessibility Inspection/Review (ADA)
* Arborist, Certified
* Architecture: Building
* Architecture: Landscape
* Architecture: Structural
* Asbestos/Lead Assessment & Abatement
* Commissioning Services
* Construction Inspection/Material Testing
* Construction/Project Management
* Engineering: Acoustical
* Engineering: Civil
* Engineering: Electric
* Engineering: Geotechnical/Soils
* Engineering: Irrigation/Drainage/Stormwater
* Engineering: Marine
* Engineering: Water Quality
* Engineering: Mechanical
* Engineering: Structural
* Engineering: Transportation/Utilities
* Engineering: Environmental
* Fire Protection
* Hazardous Waste Management
* Industrial Engineers
* Land Use/Urban Planning
* Real Estate/Title/Appraisal
* Safety/OSHA Management
* Signage/Graphics
* Surveying - GIS Mapping
* Wetland Ecologist
* Wetland Monitoring
* Other

Per State Law RCW 39.80 Metro Parks Tacoma is required to hire the most qualified firm for A&E Services. Statements of Interest and Qualifications that are received will be placed on a roster and used by Metro Parks Tacoma for the selection of firms for specific projects as the need arises. Although submittals are accepted throughout the year, interested firms are asked to submit all required documentation by February 28, 2022 to be included in the roster.

Contracts entered into as a result of this solicitation may include specific planning projects, design services contracts, design services for specific stages of projects, or general open-order contracts for services for more than one project or a combination of projects. Nearly all project assignments will be located in the Pierce County, Washington area. Projected requirements for the year 2022 may include, but are not limited to: new development and renovation of park facilities and buildings, playgrounds, spraygrounds, skateparks, sportsfields, athletic facilities, accessibility improvements, utility upgrades, demolition, land acquisition, historical restorations, trails, wetland and natural area management and master planning. The project List for 2021-2022 can also be found at <http://www.metroparkstacoma.org/contract-bidding>.

Metro Parks Tacoma is committed to strengthening opportunities and removing barriers for Minority and Women Owned Business Enterprises (MWBE). Per Board Resolution R32-20, Metro Parks Tacoma is committed to hire people throughout our organization who reflect our community. We work closely with local partners who have successful programs: Tacoma Public Schools, Minority Business Development Agency, City of Tacoma office of Economic and Business Development. Metro Parks Tacoma encourages MWBE firms to submit their qualifications and be added to the A&E Roster. For more information on our anti-racist commitments please visit: <https://www.metroparkstacoma.org/board-resolution-addressing-racism/>. For more information on state MWBE certification, see [www.omwbe.wa.gov](http://www.omwbe.wa.gov).

There is no guarantee of work for consultant firms placed on the roster, and consultants selected from the roster must comply with all Metro Parks contracting requirements. Detailed scope of work, price and other specific contract provisions will be negotiated with selected consultants.

Interested firms may submit their information and qualifications at any time. Each firm **will be added to the list following receipt of qualifications**. At a minimum, your submittal should include both a mailed hard copy and emailed PDF of the following (in order): **letter of interest**, Metro Parks Tacoma **qualifications form** listing categories of expertise and project interest (which can be found at <http://www.metroparkstacoma.org/contract-bidding/>)**,** **list of key professionals on staff, firm size (number of people), firm location, and project examples.**

Printed hardcopies should be mailed to:

Metro Parks Tacoma,

Attn: Mary Kay Henley/A&E Roster

Planning, Design & Development

4702 S 19th Street

Tacoma WA, 98405.

Electronic PDFs should be emailed to [MPTRoster@tacomaparks.com](mailto:MPTRoster@tacomaparks.com).

Any questions regarding this solicitation should be directed to Mary Kay Henley at 253-305-1032.