**Request for Proposals to Provide**

**Comprehensive Land Use Planning Services**

The City of Raymond is requesting proposals from qualified planning firms to perform a scope of work that includes updating the City’s Comprehensive Plan in conformance with RCW 36.70A, updating the Comprehensive Park – Recreation – and Open Space Plan to be consistent with the funding requirements established by the Washington State Interagency Committee for Outdoor Recreation, providing Planning Only – Community Development Block Grant management services, and providing Shoreline Master Program – Periodic Review Grant management services. The project budget is approximately $45,000 with project completion by June 30, 2023. For more information about the project, contact Eric Weiberg, Public Works Director, (360) 942-4107 or [ericweiberg@cityofraymond.com](mailto:ericweiberg@cityofraymond.com).

Proposals will be evaluated based on the following criteria: qualifications of team members; expressed interest in the project, ability to meet contract deadlines, ability to meet unscheduled work response times, readiness to proceed, staff readily available for the project, and proposed fee for service.

Firms desiring consideration shall submit proposals by mail or in person to: Eric Weiberg, Attn: Land Use Planning Services, 300 1st Street, Raymond, WA 98577, or email to: [raymondpw@cityofraymond.com](mailto:raymondpw@cityofraymond.com).

Proposals must be submitted to arrive no later than 4:00 PM on December 15, 2021. The most highly rated firm may be selected for an interview and negotiation of the professional service contract.

This project is partially funded through the Washington State Community Development Block Grant Program with federal funds provided by the U.S. Department of Housing and Urban Development.

The City of Raymond is an equal opportunity and affirmative action employer. Minority and women owned firms are encouraged to submit statements.

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