

CITY OF BREMERTON NOTICE TO CONSULTANTS FOR

6th Street Pavement Preservation Phase III Project

The City of Bremerton, Public Works, Engineering Division, solicits interest from consulting firms with expertise in civil and structural engineering design services. This agreement will be for approximately two years in duration with the option for the City of Bremerton to extend it for additional time and money if necessary. Consultants will be considered for the following project.

The City of Bremerton reserves the right to amend terms of this “Request for Qualifications” (RFQ) to circulate various addenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultants have spent on their responses. The City is not bound to accept any proposal and reserves the right to reject all proposals or request interviews of consultants in order to select a consultant in the best interest of the City.

Project Description

The work performed by the CONSULTANT consists of preparing engineering, contract documents and plans for improvement of pedestrian and roadway facilities for a single project. Design work for the project will commence in February 2022 and should be completed by November 2023. For continuity of the project, the firm chosen for Design may be contracted for Construction Management Services for the project, at the City of Bremerton’s discretion. Construction of the project is scheduled in 2024.

The 6th Street Pavement Preservation Phase III Project consists of a mill and fill overlay between Naval Avenue and Warren Avenue, including a new traffic signal and ADA ramps at the intersection of 6th Street and Veneta Avenue. Additional project work includes channelization, signing, sidewalk, reconstruction of non-compliant ADA ramps, right of way acquisition, utility upgrades (water, sewer, storm), 3rd party utility coordination, and other related street improvements.

The existing roadway is a 4-lane facility (two lanes each direction) with sidewalks on both sides. The City is considering re-channelizing to a three-lane facility (one lane each direction with two way left turn lane) with bike lanes. The City may elect to have the re-channelization completed as part of the project or have the project designed to be forward compatible with a future project to re-channelize to this lane configuration. The CONSULTANT shall consider this in their approach to the project.

This is a federally funded project and has a mandatory 16% DBE goal for the Preliminary Engineering phase.

Evaluation Criteria

Submittals will be evaluated and ranked based on the following criteria:

- 1) Qualifications of Project Manager
- 2) Key Personnel to work on the project, including experience and availability
- 3) Ability to meet schedule
- 4) Approach to the Project
- 5) Familiarity with Bremerton/WSDOT/FHWA standards
- 6) Past Performance/References

Submittal

The City will only accept emailed proposals for this solicitation. All proposals shall be in PDF format and no greater than 10 MB in file size. Submittals should include the project name in the subject line and the following information in the body of the email: Project name; Firm name, phone and fax numbers; Name of Principal-in-Charge and Project Manager. It is recommended under Message Properties that the box for “Request a delivery receipt for this message” be checked as this is the only method by which verification of delivery will be given.

CONSULTANTS are invited to submit their Statement of Qualifications SOQ’s at their own cost. The CITY assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The submittal must be submitted formatted as follows:

- Submitted as an 8.5” x 11” sheet, single sided only, and with text (font) size no smaller than 12 points; and
- If charts and/or graphs are utilized, text (font) size must be no smaller than 8 points.

Your SOQ must consist of:

- Your letter of Transmittal;
- Your responses to Evaluation Criteria 1 through 6
- The SOQ packet is limited to 15 pages, single sided only, not including the front and back cover.

The SOQ shall meet the following requirements or may be deemed non-responsive and will not be eligible for consideration of this work:

- Title of the SOQ and your firm clearly identified on the cover of the submittal packet and the letter of transmittal;
- Name of Principal-in-Charge and Project Manager, and number of employees in each firm proposed on the project;
- Responsiveness to all evaluation criteria;
- Meeting page limitations and font size requirements;
- Meeting submittal deadline submission date and time.

Please email to christopher.dimmitt@ci.bremerton.wa.us no later than 3 pm (on the City Project Manager’s Clock) on Wednesday, October 20, 2021. Submittals will not be accepted after that time and date. Any questions regarding this project should be directed to Chris Dimmitt, Project Engineer, by email at christopher.dimmitt@ci.bremerton.wa.us or by calling (360) 473-2307.

Title VI Statement

The City of Bremerton in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4), Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

City of Bremerton Equal Employment & ADA Statements:

Equal Employment Opportunity Statement: In the hiring of employees for the performance of work under this Agreement, the Consultant, its subcontractors, or any person acting on behalf of Consultant shall not discriminate in any employment practice on the basis of age (40+), sex, race, creed, color, national origin, sexual orientation/gender identity, marital status, military status, or the presence of any physical, mental or sensory disability.

ADA Statement: The City of Bremerton does not discriminate on the basis of disability in programs and activities, which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, and ADA Amendments Act. This policy extends to both employment and admission to participation in the programs, services and activities of the City of Bremerton. Reasonable accommodation for employees or applicants for employment will be provided.

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