| TERM OR ACRONYM | DEFINITION |
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| AGO | The Washington State Office of the Attorney General, the office of the state of Washington that is issuing this RFQQ. |
| Apparent Successful Contractor | The Proposer(s) whose proposal submission that has been accepted by AGO and is awarded a fully executed, written Contract. |
| ASB  | Apparent Successful Bidder is a bidder who is recommended for Award after evaluation of Responses. |
| Award | AGO’s acceptance of a Bidder’s offer to enter into a Contract. |
| Bidder  | Individual, company, organization, public or private agency, or other entity submitting a proposal/response in order to attain a contract with the AGO. |
| Bidder Pool | Bidders who have been vetted and selected through a competitive qualification process. |
| Contract  | The document formalizing the agreement between the parties pursuant to this RFQQ together with all incorporated schedules and exhibits, including the RFQQ, the Response, all Services requests or Statements of Work, and all amendments hereto. |
| Contractor  | Individual or company whose proposal has been accepted by the AGO and has been awarded a fully executed, written contract. |
| Effective Date | The date a Contract is in full force and effect. It may be a specific date agreed to by the parties; or, if not so specified, the date of the last signature of a party to the Contract. |
| Letter of Interest | A letter created by the bidder to address the items in the Letter of Interest section to include a statement of understanding & compliance.  |
| Proposal/Response  | A formal offer submitted in response to this solicitation. |
| Proposer |  Individual or company submitting a Proposal in order to attain a Contract with the AGO.  |
| RCW or the Revised Code of Washington  | The Revised Code of Washington. All references to RCW chapters or sections shall include any successor, amendment, or replacement statue. |
| Request for Proposal (RFP)  | A formal procurement document in which a service or need is identified and skills and expertise are being sought to deliver the service or meet the need. The purpose of an RFP is to solicit from the Bidder or consultant community to propose the qualified Bidder(s) and associated pricing/costs to provide the service and/or meet the identified need. |
| RFP Coordinator  | The AGO named solicitation Coordinator, or designee, employed by the AGO, and the individual responsible for conducting this RFP. |
| Services  | Those services provided by the Vendor relating to grounds maintenance services and any related services that are appropriate to this Contract’s Statement of Work. |
| Statement of Work  | Those services to be provided by an ASB. |
| Subcontractor  | One not in the employment of Vendor, who is performing all or part of the business activities under this Contract under a separate contract with Vendor. Subcontractors are not allowed under this Contract without permission, in writing, from the AGO Contract Administrator. |
| WAC or Washington Administrative Code  | The regulations of the Washington State executive branch agencies issued by authority of statutes. Like legislation and the Constitution, regulations are a source of primary law in Washington State. All references to WAC chapters or sections shall include any successor, amended, or replacement regulation. |
| WEBS or Washington’s Electronic Business Solution | The Washington State Department of Enterprise Services’ (DES) on-line system which provides vendor registration and notification activities for governmental solicitations and procurements. WEBS provides vendors automatic email notification of new bidding opportunities, and is free to vendors and government organizations. The WEBS website is: <https://fortress.wa.gov/ga/webs/>. |