

ATTACHMENT A

PROPOSAL SUBMITTAL CHECKLIST

This checklist *must be completed in its entirety, signed and included* with the Proposal. Failure by the Proposer to properly complete, sign and include this checklist with its Proposal shall render the Proposal non-responsive and shall be grounds for rejection of the Proposal.

All RFPs

- ☐ Proposal Submittal Checklist
- ☐ Proposal Response Form
- ☐ Price Proposal Form

RFPs subject to Federal Assistance (complete only if the Instructions to Proposers states the RFP is subject to Federal Assistance)

- ☐ Buy America Certificate
- ☐ Lobbying Certificate
- ☐ Disadvantaged Business Enterprise Participation
- ☐ Suspension & Debarment Certificate
- ☐ Federal Cargo Certification

RFPs subject to Prevailing Wages (complete only if the Instructions to Proposers states the RFP is subject to Prevailing Wages)

- ☐ Certificate of Wage Compliance
- ☐ Public Works Responsibility Criteria

STATEMENT OF COMPLIANCE

The undersigned has reviewed and fully understands the RFP Documents and this Proposal Submittal Checklist, and certifies that all required documents, as marked herein and required by the RFP, are included in its Proposal.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Proposer Name: \_\_\_\_\_