

Bid Form Acknowledgement Letter

PROJECT NAME: KING COUNTY METRO NRV CHARGING STATION UPGRADE

BID PACKAGE: _____

From: _____
(Proposing Company)

Date: _____

ACKNOWLEDGEMENT

The undersigned represents that it has examined the site, read and understands the bidding documents and all conditions affecting the work of the project. The undersigned understands and will perform all work associated with this project within all applicable laws, ordinances, rules and regulations that may affect cost, progress or performance of the work. The undersigned proposes to furnish all labor, material, equipment, supervision and services necessary for a complete system that complies with the RFP documents. The undersigned accordingly submits the following lump sum proposal:

Please use Attachment A Bidding Form to submit pricing.

This value to be the total contract amount and include warranty, and all other costs.

Note: We are accepting bids by individual building; bidders need not bid on all buildings.

Alternate Proposals

Alternate Proposals, as summarized on the Bidding Form and submitted as a separate proposal may be submitted. **All alternates are accepted as voluntary.** An Alternate Proposal is either a predetermined potential scope change or a change in methods or materials suggested by the Subcontractor in lieu of those requested in the Request for Proposal Documents. It is understood that if the proposed alternates are accepted by McKinstry, the Base Amount will be adjusted.

Proposals and alternate proposals are to remain valid for 30 days.

Wage Rates:

Prevailing: _____ Certified Payroll: _____ >15% Apprenticeship: _____

Diverse Business Affiliation: (if applicable, please check below)

OMBE (Certified Minority Owned) _____ OWBE (Certified Women Owned) _____

OMWBE (Certified Minority Women Owned) _____

DBE (Certified Disabled Veteran Owned) _____

SBE (Small Business, self-certified through WEBS) _____

Union Affiliation: (if applicable) _____

% of Work Self Performed: _____



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CHANGES IN THE WORK / SCOPE

McKinstry reserves the right to have any additional work done at a fixed negotiated cost or separate cost plus basis, which will include the Subcontractor's profit and overhead. On cost-plus basis work, the undersigned indicates below that the fee will be based on the following percentages:

Change Order Mark-Up Description	Mark-Up Additive	Mark-Up Deductive
Mark-Up on self-performed labor	<hr/>	<hr/>
Mark-Up on direct equipment & materials	<hr/>	<hr/>
Mark-Up on subcontractor change orders or assigned work	<hr/>	<hr/>

*Markup is considered to be the maximum total markup proposed by the Subcontractor from the lowest tier subcontractor up through the Subcontractor. This shall include all overhead and profit on labor and material as applies to every subcontractor and/or supplier for a particular change in scope.

Provide within the proposal a detailed list of labor rates (fully burdened) including job title, straight time rate, overtime rate and double time rate. Identify salaried personnel on this list. All positions within this proposal at a management level of Superintendent, Project Engineer or Project Manager and above in hierarchy will be on salary and not reimbursed for any hours greater than 40 within a 1-week period.

Job Title	Straight Time	Over Time	Double Time	Swing Shift	Salary Y/N
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SUBCONTRACTORS / VENDORS



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The proposing firm shall provide the following Subcontractor and Material Supplier list with their Bid. It is intended that this list will show for each item the manufacturer and/or supplier of all major items of work that will be subcontracted and to whom. If no subcontractor is listed, work will be performed by the bidder. McKinstry reserves the right to purchase all or a part of the materials required to complete the project.

The proposed subcontractors and suppliers shall be established, reputable firms of recognized standing with a record of successful and satisfactory performance for the type of work proposed.

After the approval by McKinstry the subcontractor/vendor shall not be changed unless written approval of said change results in a revision of the contract price beneficial to McKinstry.

Subcontractors

Description of Work Segment	Subcontractor

Material Supplier

Description of Materials	Material Supplier

CONTRACT

The bidder acknowledges that it has reviewed the included Subcontract and agrees that the General Terms and Conditions are acceptable. If there are exceptions to the Subcontract they must be identified in a separate document outlining exceptions and proposed remedial language.

SCHEDULE

The bidder acknowledges that it has reviewed the schedule information outlined in the bid package and agrees that it will complete the work of this bid package in the time allowed in the schedule.

ADDENDA

Receipt of Addenda numbered _____ are hereby understood, acknowledged, and included.

REFERENCES

Provide a list of two references that can provide information on the bidder relating to projects with similar size and scope of work:

Reference 1

Name: _____ Title: _____

Company/Organization: _____

Phone: _____ Email: _____



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Reference 2

Name: _____ Title: _____

Company/Organization: _____

Phone: _____ Email: _____

SIGNED

Legal Name of Bidder *Street Address*

By (signature) *City* *State* *Zip*

Title *Telephone*

Date