

NOTICE TO BIDDERS

Sequoia STEP System Upgrade Project No. 2109Q

Sealed bids for the above project will only be accepted from Contractors when submitted to the City of Olympia using the online Project Bid Portal hosted by eBuilder. Bids will be accepted until 10:00 A.M., November 2, 2021, at which time the bids will be opened and read.

Bids will be opened at Olympia City Hall located at 601 4th Avenue East Olympia, Washington 98501. The public may join a virtual meeting to observe the bid opening using the following link:

Link: <https://us02web.zoom.us/j/84065868780?pwd=aFRtT3VqK3VzcHVuN0xkZm5DSlI3QT09>

Meeting ID: 840 6586 8780

Passcode: 887214

Use the link below to access the Project Bid Portal.

- Bid Portal Link: <https://bidders.e-builder.net/landing?bidpackageid=964d3490-50ec-425a-8e3e-38f23c9308d2>
- Please Note: To bid on the project, you will need to create a new account, even if you already have an e-Builder login. The Project Bid Portal is a separate platform within e-Builder.
- Bid Portal Video Tutorial Link: <https://vimeo.com/374214070>
- ***Bidders are encouraged to log into the bid portal and submit a draft proposal at least 24 hrs. prior to bid opening. Bids can be withdrawn and resubmitted until the bid opening time shown above***

For informational purposes, project plans and specifications can be downloaded directly from the Project Bid Portal or they can be viewed, purchased, or downloaded on the Builders Exchange website at www.bxwa.com after October 18, 2021.

You may also obtain project plans and specifications for City of Olympia projects via public records request. Please visit our Public Records webpage (<http://olympiawa.gov/city-government/public-records-requests>). Public records fees apply. ***Please note: If you obtain project plans and specifications through any process other than through the Project Bid Portal and "Accept" the bid package or by registration on Builder's Exchange, you will NOT be added to the list of bidders who receive bid packet addenda and other information sent to those who register as bidders.***

This project provides for the removal and replacement of the control panel and cabinet, conduit, conductor, and other work for the commercial STEP system at the Sequoia Assisted Living Facility, all in accordance with the Contract Documents. The Engineer's Probable Opinion of Cost ranges from \$150,000 to \$200,000.

This project does not have Federal Aid funding.

Although not mandatory, all prospective bidders are encouraged to attend the pre-bid meeting at 10:00 A.M., October 27, 2021, at The Sequoia Assisted Living Community, located at 825 Lilly Rd. NE, Olympia, Washington. The meeting will be held on the west side of the building at the improvements area.

The City of Olympia does not discriminate against any entity based on any status protected by law in consideration for award of a City contract.

The prime contractor on a City contract of \$50,000 or more shall comply with Olympia's Equal Benefits Ordinance, Olympia Municipal Code Chapter 3.18.

All bids must be submitted on the forms furnished for that purpose, and each proposal must be accompanied by bid bond, or certified check made payable to the City of Olympia, in an amount of not less than (5) percent of the total bid amount. A photocopy of the bid bond or certified check may be uploaded through the Project Bid Portal, however, the physical copy must be received by the City at Olympia City Hall located at 601 4th Avenue East, Olympia WA, 98501 by 12:00 pm (noon) of the second business day following the bid submittal deadline.

Any questions **regarding the project** can be directed to Brian Philumalee, P.E. at (360) 753-8297. If necessary, questions will be answered via an addendum.

Any questions **regarding the use of the Project Bid Portal for bidding** can be directed to Jim Rioux, at (360) 753-8484.

The City of Olympia reserves the right to reject any and all bids and to waive minor irregularities in the bidding process.

DATED at Olympia, Washington this 15th day of October, 2021.

FRAN EIDE, P.E.
City Engineer

PUBLISHED: *The Olympian*, October 17, 2021 and October 24, 2021
The Daily Journal of Commerce, October 20, 2021