

1. Is it permissible to utilize the scanned signature cover submittal letter and the Certifications and Assurances forms with dates from the first ICAP proposal?

There is nothing stating you cannot use those forms. Please ensure that the signatures are still valid, meaning that the person who signed the previous form is still an authorize signer.

2. Will you be updating the Solicitation No. and requiring a new signature on Exhibit C Workers' Rights document?

No solicitations will be altered after receipt, this includes changing, adding or amending any proposals, exhibits or attachments. Please ensure all forms submitted are in their final form. Please see the answer to number 1 in reference to this question as well.

3. Clause 25, pay equity, covers GSI employees. Does it also apply to the subcontractors?

Please see general term 27 **PROCUREMENT STANDARDS FOR FEDERALLY FUNDED PROGRAMS** All Contractors must establish procurement policies and procedures in accordance with 2 CFR Part 200, for all purchases funded by this Contract. Particularly, C (V) in reference to subcontractors on Federal funded procurements.

4. The RFP indicates the cluster CEO is generally full time. Will proposals with part time leadership be at a disadvantage?

Launching and growing a cluster requires a significant investment of time. A full-time cluster CEO/Manager is preferred. If you do not plan to staff the position full-time, ensure that your proposal reflects how you will complete the work outlined in your activity plan leveraging other roles on your proposed cluster management team, leveraging your board of directors and membership, etc. As you develop a long-term strategy for your cluster, expect to develop the cluster manager into a full-time role as you secure additional funding.

5. Management proposal section A.2 indicates we should identify our board chair. If we have not confirmed an individual, should we include our candidate selection criteria and short list?

You may identify a presumptive board chair or provide selection criteria and a short list of candidates in your proposal. We encourage you to identify individuals with whom you have already discussed this opportunity and who have indicated interest and availability to serve as board chair. If your organization is selected to lead a cluster, we will begin cluster strategy sessions in late March that will include your cluster management team and board of directors.

6. The sample contract has a copyright assignment clause (13) that assigns all works to WA Commerce. We expect the work of the cluster will produce copyrightable elements that should be the property of the cluster once it is more independent of Commerce funding. How will this rights transfer be managed?

Please complete the Certificate and Assurances (Exhibit A) and state what is disagreed with in the general terms and conditions of the contract. If you are the Apparent Successful Bidder, we will address your concerns prior to contracting.