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# NOTICE OF COMPETITIVE SOLICITATION

**HCA Solicitation #2021HCA32**

**SOLICITATION TITLE: Peer Respite Start-Up**

**SOLICITATION BUDGET: $226,000.00**

**SOLICITATION POSTING DATE: 12/16/2021**

**RESPONSE DUE DATE: 1/21/2022**

**Find the full solicitation on** [Washington’s Electronic Business Solution (WEBS)](https://pr-webs-vendor.des.wa.gov/). Vendors not registered in WEBS will not receive updates or amendments to the solicitation, which may put them at a disadvantage.

**Estimated Schedule of Procurement Activities**

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| HCA Release of Request for Applications | December 20, 2021 |
| Questions Due from Applicants | December 29, 2021 – 12:00pm |
| HCA Posts Answers to Applicant(s) Questions | January 4, 2022 |
| Pre-Proposal Conference via Zoom | January 11, 2022 – 11:00am |
| HCA Posts Webinar Questions & Answers | January 14, 2022 |
| Application(s) Due Date | January 21, 2022 – 12:00pm |
| Evaluate Applications | January 24 – February 1, 2022 |
| Announce “Apparent Successful Applicant” and send notification via e-mail to unsuccessful Applicants | February 2, 2022 |
| Applicant Request for Debrief Due Date | February 7, 2022 |
| Hold Debrief Conferences (if needed) | February 8-10, 2022 |
| Estimated Contract Start Date | February 18, 2022 |

**Background and Purpose**

The Washington State Health Care Authority, hereafter called “HCA,” is initiating this Request for Application (RFA) to solicit Applications from firms interested in participating on a project for Peer Respite Start-Up.

Peer Respites are one of many Peer operated services offered in the behavioral health care field across the U.S. The foundational Peer movement has been steadily impacting behavioral health care systems for nearly 40 years. Peer Respites are part of the [Governor’s plan](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fofm.wa.gov%2Fsites%2Fdefault%2Ffiles%2Fpublic%2Fbudget%2Fstatebudget%2Fhighlights%2Fbudget19%2F19-21-behavioral-health_0.pdf&data=04%7C01%7Cannie.dejka%40hca.wa.gov%7Ca56546c8391f48a1033908d8e034866e%7C11d0e217264e400a8ba057dcc127d72d%7C0%7C0%7C637505863555348898%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=dQdsq397QYdDQBRAapShnq91LiXdWc4QbdaRfoyS6zc%3D&reserved=0) to transition/divert people from the state hospitals. Under [House Bill 1394](https://gcc02.safelinks.protection.outlook.com/?url=http%3A%2F%2Flawfilesext.leg.wa.gov%2Fbiennium%2F2019-20%2FPdf%2FBills%2FSession%2520Laws%2FHouse%2F1394-S2.SL.pdf%3Fq%3D20210305150703&data=04%7C01%7Cannie.dejka%40hca.wa.gov%7Ca56546c8391f48a1033908d8e034866e%7C11d0e217264e400a8ba057dcc127d72d%7C0%7C0%7C637505863555358855%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=88mCbygGLXqyGT2sGGdvrbvyX7G%2FP0%2B1kMsL64BsPng%3D&reserved=0) Peer Respites were created. The Washington State Department of Health created certification for licensed community behavioral health agencies to add Peer Respite to their book of business. HCA’s Division of Behavioral Health and Recovery (DBHR) worked closely with the Washington State Department of Commerce to create a toolkit to provide technical assistance to help agencies create and develop Peer Respites.  We have a national technical assistance organization contracted called [People USA](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpeople-usa.org%2F&data=04%7C01%7Cannie.dejka%40hca.wa.gov%7Ca56546c8391f48a1033908d8e034866e%7C11d0e217264e400a8ba057dcc127d72d%7C0%7C0%7C637505863555368812%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=54SYaJ%2Fk3Bk09jtRs7sVVRN4XlOddxdp5RtP1CeL0D8%3D&reserved=0) to support our efforts.

The primary service provided in Peer Respites is peer support. In a respite setting, staff help individuals evaluate their issues, problem solve, and make decisions to move forward. The nature of peer run services fosters an environment of respect and understanding. Peer interactions help people to help themselves and others through forming mutual relationships and learning from others. Peer Respites often also provide self-help groups, housing and employment supports, and group activities.

HCA intends to award one (1) Contract to provide Start-Up Funds to the awarded agency that has a home like setting to start the Peer Respite model; the services described in this RFA.

**Minimum Qualifications**

* Licensed to do business in the state of Washington or provide a commitment that it will become licensed in Washington within 30 calendar days of being selected as the Apparent Successful Applicant.
* Currently holds licensing as a Community Behavioral Health Agency with additional Peer Services certification from Department of Health.
  + Commits to maintaining this licensing and certification for the duration of the Contract should one be awarded.
* Have an established facility in Washington State with a home-like setting in which to provide the required Peer Respite Services.
* Five years’ experience providing Behavioral Health services in Washington State.
* Five years’ experience providing Behavioral Health crisis services.
* Five years’ experience providing Peer Support Services in Washington State.

**Solicitation Coordinator**

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| **Name** | Cassie Bryden |
| **E-Mail Address** | [HCAProcurements@hca.wa.gov](mailto:HCAProcurements@hca.wa.gov) |

**WEBS Commodity Codes**:

* 952-76 Respite Care
* 952-05 Alcohol and Drug Detoxification (Incl. Rehabilitation)
* 952-06 Alcohol and Drug Prevention
* 952-08 Assisted Living Services
* 952-32 Domicile
* 952-37 Emergency Shelter
* 952-49 Halfway Housing
* 952-55 Homelessness Prevention Services
* 952-59 Human Services (Not Otherwise Classified)
* 952-78 Safe Housing
* 952-85 Support Services
* 952-91 Transitional Domicile
* 952-92 Transitional Living
* 948-48 Health Care Services (Not Otherwise Classified)
* 948-45 Home Health Care Services
* 948-86 Therapy and Rehabilitation Services
* 958-56 Health Care Management Services (Including Managed Care Services)
* 958-67 Mental Health/Retardation Management Services (Incl. Operations, Facilities Maintenance, Nursing, Food Service, etc. 24/7

**Submit any questions or concerns regarding this solicitation to the Solicitation Coordinator shown above.**