



Request for Proposals

Whatcom Transportation Authority (WTA) is a Public Transportation Benefit Area (PTBA), defined by RCW Chapter 36.57A, providing transit service throughout Whatcom County, Washington. WTA provides fixed route, paratransit, rural dial-a-ride, on-demand, and vanpool service, as well as fixed route service into neighboring Skagit County.

WTA is currently seeking proposals from qualified and experienced firms to provide federal legislative consulting and government relations services.

The initial length of the Contract will be three (3) years, and WTA may, in its discretion, extend the Contract for one (1) additional two (2) year term.

Dates preceded by an asterisk (*) are estimated dates. Estimated dates are for information only.

Activity	Date – 2022
Procurement Request Released	January 19
Clarification Deadline	February 1, no later than 5:00 PM PST
Submissions Due	February 10 no later than 12:00 PM PST
In Person Finalist Interviews	March 15 - 17
*Notice of Intent to Award	March 31
*Estimated Award Date	April 21
*Contract Start Date	May 1

WTA intends to interview the top one (1) to four (4) firms (competitive range) in person at the proposer's office in Washington, DC.

Questions pertaining to the RFP must be submitted via WTA's procurement portal. WTA does not guarantee a response to questions submitted via phone or email, or after the clarification deadline has passed.

Proposers are required to adhere to the terms and conditions of the solicitation packet. WTA will not negotiate any aspect of the required service or contract once the Intent to Award is issued. WTA will not make any concessions for proposers who are not completely familiar with the scope or contract requirements.

The complete solicitation packet, including the Scope of Work, required exhibits and appendices to be incorporated into the final contract can be found on WTA's website: <http://www.ridewta.com/business/doing-business/procurement>. Addenda will be issued to all known holders and posted at [ridewta.com](http://www.ridewta.com) should questions or clarifications be deemed significant enough to affect received proposals.

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