



Request for Proposals

Whatcom Transportation Authority (WTA) is a Public Transportation Benefit Area (PTBA), defined by RCW Chapter 36.57A, providing transit service throughout Whatcom County, Washington. WTA provides fixed route, paratransit, rural dial-a-ride, on-demand, and vanpool service, as well as fixed route service into neighboring Skagit County.

WTA is currently seeking proposals from qualified and experienced vendor to provide a turnkey solution for retrofitting its existing fleet of non-airconditioned buses.

The initial length of performance will be one (1) year from issuance of Purchase Order. Warranty on labor will commence at payment of final invoice and continue for one (1) year minimum.

Dates preceded by an asterisk (*) are estimated dates. Estimated dates are for information only.

Activity	Date – 2022
Procurement Request Released	February 3
Clarification Deadline	March 14, no later than 5:00 PM PST
Submissions Due	March 21, no later than 12:00 PM PST
*Notice of Intent to Award	April 1
*Estimated Award Date	April 21
Contract Start Date	May 1, 2022

Questions pertaining to the RFP must be submitted to procurement@ridewta.com. WTA does not guarantee a response to questions submitted via phone or after the clarification deadline has passed.

Proposers are required to adhere to the terms and conditions of the solicitation packet. WTA will not negotiate any aspect of the required service or contract once the Intent to Award is issued. WTA will not make any concessions for proposers who are not completely familiar with the scope or contract requirements.

The complete solicitation packet, including the Scope of Work, required exhibits and appendices to be incorporated into the final contract can be found on WTA's website: <http://www.ridewta.com/business/doing-business/procurement>. Addenda will be issued to all known holders and posted at [ridewta.com](http://www.ridewta.com) should questions or clarifications be deemed significant enough to affect received proposals.

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