



Request for Quote PR2211711

Holosun Red Dot Pistol Sights

The Washington State Department of Corrections (DOC) issues this Request for Quotes (RFQ) under the authority of the Revised Code of Washington (RCW) 39.26. DOC reserves the right to modify specifications, dates, and times.

Posting Date.....April 21st, 2022

Bids are due.....April 29th, 2022 (No later than 2:00 pm PDT)

Procurement Coordinator.....Kaylea Kuhlman
(564) 999-3954

Email (preferred) bids to.....kdkuhlman@doc1.wa.gov

IMPORTANT:

All correspondence must be submitted via email with PR2211711 in the subject line or delivered in a sealed package with the following information on the outside:

- RFQ number
- Bid due date and time
- Procurement coordinator's name
- Name and address of bidder's company

The Procurement Coordinator is the SOLE POINT OF CONTACT for this solicitation. All communication between suppliers and DOC shall be with the Procurement Coordinator only.

Description of Requirement

DOC is seeking quotes for the purchase and delivery of 1,600 each Holosun Red Dot Pistol Sights. Specifications can be found in Appendix A.

Delivery shall be made to the following address:

Washington Correction Center for Women
Attn: EOU / Scott Shapiro
9601 Bujacich Rd NW
Gig Harbor, WA 98332

Acceptance of Terms

The Bidder/Supplier is required to read and understand all information contained within this entire RFQ. By responding to this RFQ the Bidder/Supplier confirms acceptance of, and agreement with, DOC General Terms and Conditions and all the general and specific provisions, requirements, stipulations, and specifications described in this RFQ.

DOC General Terms and Conditions are not automatically printed or sent out with this RFQ. To view them please visit: <https://doc.wa.gov/about/business/docs/contracts/general-terms-and-conditions.pdf>

Special terms or requirements

Goods must be received by June 30th, 2022

Bidder Notice

Emailed and/or mailed quotes will be accepted. Please quote net prices at which you agree to furnish any or all of the described goods and services F.O.B. destination, freight prepaid and included.

The State reserves the right to accept or reject quotes on each item separately or as a whole. By signing the pricing agreement below the vendor affirms having read the conditions noted in this document; agrees thereto and has stated hereon the prices at which he will furnish and deliver.

Bidder responsiveness

All quote documents including completed specification check sheet, any amendments requiring signature and this completed RFQ must be received on or before the bid due date and time in order for the bid to be considered responsive.

Washington's Electronic Business Solution (WEBS)

The DOC posts all bidding opportunities for purchased goods and services to the State of Washington Department of Enterprise Services (DES), Washington's Electronic Business Solution (WEBS) system. Bidders will be able to download all bids and amendments through the WEBS system. If your firm is not currently registered and would like to receive future bidding opportunities, you will need to register free of charge with the WEBS system. Your firm can register by going online to: <http://www.des.wa.gov/services/ContractingPurchasing/Business/Pages/WEBSRegistration.aspx>

Appendices/Attachments

Appendix A. Specifications

Amendments

Any changes made prior to the due date and time will be done through a written amendment posted in WEBS. Any oral communication is NOT binding to the Purchasing Activity.

Solicitation Timeline

Date RFQ issued	April 21, 2022	
Question period ends	April 25, 2022	12:00 pm PDT
Answers provided by	April 25, 2022	2:00 pm PDT
Complaint period ends	April 28, 2022	2:00 pm PDT
Bids due	April 29, 2022	2:00 pm PDT
Bid review	April 29, 2022	TBD
Apparent successful bidder announced	April 29, 2022	TBD
Debrief period ends	Three (3) business days after the apparent successful bidder is announced.	2:00 pm PDT
Protest period ends	No sooner than three (3) business days after the apparent successful bidder is announced.	2:00 pm PDT
Awarded purchase order released	No sooner than May 4, 2022	TBD

Questions

All questions regarding this solicitation must be submitted in writing. Answers/responses will be posted to WEBS.

Complaints, Debriefing and Protests

A vendor may file a complaint in writing regarding this solicitation within five (5) business days of the bid response deadline for: unnecessarily restricting competition, unfair/flawed evaluation or scoring process, or the solicitation requirements are inadequate or insufficient to prepare a response.

Complaints will be responded to in a timely manner and posted to WEBS, along with any changes made to the solicitation (if applicable). Complaint may not be raised again during the protest period.

Complaints must meet the following requirements:

- a) Must be in writing.
- b) Must be sent to the procurement coordinator prior to the deadline.
- c) Should clearly articulate the basis for the complaint.
- d) Should include a proposed remedy.

After the announcement of the apparent successful bidder, DOC will offer a three (3) day debriefing conference period to any bidder upon request. Participation in a debriefing conference is a prerequisite to submitting any protest.

Bidders will have 5 business days after their debriefing conference to file any protest. The protest may only be for one or more of the following reasons:

- a) A matter of bias, discrimination, or conflict of interest on the part of an evaluator;

- b) Errors in computing the scores; or
- c) Non-compliance with procedures described in the procurement document or agency protest process

Evaluation and Award Criteria

- Responsiveness - Bidder conformed to all solicitation requirements.
- Responsibility - Bidder is qualified and capable of fulfilling contract obligations.
- Pricing or cost factors - Pricing of responsive bids are evaluated.
- Non-cost factors - Non-cost factors such as *non-PCB or other certification preference* of responsive Bids will be evaluated.

In support of the state's economic and environmental goals, we encourage you to consider the following elements in responding to our bids. These are not a factor of award (unless specified in this document):

- Using environmentally preferable products and products that exceed EPA Guidelines
- Supporting a diverse supplier pool, including small, mini, micro, and veteran owned businesses.
- Including products made or grown in Washington

Minority and Women's Business Enterprises (OMWBE):

In accordance with the legislative findings and policies set forth in Chapter 39.19 RCW, the State of Washington encourages participation in all its contracts by MWBE firms certified by the Office of Minority and Women's Business Enterprises (OMWBE). Participation may be either on a direct basis in response to this solicitation/invitation or as a subcontractor to a bidder/proposer. However, unless required by federal statutes, regulations, grants or contract terms referenced in the bid/proposal document, no preference will be included in the evaluation of bids/proposals, no minimum level of MWBE participation shall be required as a condition for receiving an award and bids/proposals will not be rejected or considered non-responsive on that basis. Any affirmative action requirements set forth in federal regulations or statutes included or referenced in the contract documents will apply. Bidders may contact OMWBE at (360)753-9693 to obtain information on certified firms for potential subcontracting arrangements.

Failure to complete and return all documents or attachments will cause your bid to be found incomplete and non-responsive.

Purchase Card Acceptance

DOC is committed to utilization of the Washington State purchasing cards for vendor payments. This allows for expedited payment of goods and services received.

Are purchasing (credit) cards accepted? Yes _____ No _____

Offer/Bid

Vendor Name: _____ Tax ID: _____(NOT SSN)

Address: _____

City/State/Zip: _____ Facsimile: () _____

Supplier Contact: _____ Telephone: () _____

Email Address: _____

Duration of warranty coverage - Parts: _____ (days) Labor: _____ (days)

Bidders are encouraged to offer a discount for prompt payment of invoice which will be utilized in determining the lowest responsive/responsible Bidder. To be considered in the state's evaluation, period of entitlement must be thirty (30) calendar days or greater.

Attention Supplier: Any prompt payment discount must be referenced on the invoice submitted to the agency.

VENDOR GUARANTEES DELIVERY F.O.B. DESTINATION WITHIN _____ DAYS OF RECEIPT OF ORDER	Supplier Will Allow _____ % Discount for payment within 30 days Net 30	Name/Title (please print)	
SHIPMENT WILL BE MADE FROM _____ VIA _____		Signature	Date

Pricing Agreement is pre tax

REQ. ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1.	Holosun Red Dot Pistol Sights, #HE509T-RD X2 with 509T RMR Adapters MFG: _____ MODEL NO. _____	1,600	EA		

Total _____

In submitting this bid, the authorized signatory of the Bidder's Certification acknowledges having read and understood the entire RFQ document and amendments incorporated prior to the bid due date, and agrees to comply with its terms and conditions, as written, including any Certifications and Assurances. The authorized signatory also agrees to fulfill the offer for categories made in this bid and any subsequently awarded contract.

CONTRACTOR CERTIFICATION FOR COMPETITIVE PURCHASES
CONTRACTOR CERTIFICATION EXECUTIVE ORDER 18-03 – WORKERS’ RIGHTS
WASHINGTON STATE GOODS & SERVICES CONTRACTS

Pursuant to the Washington State Governor’s Executive Order 18-03 (dated June 12, 2018), the Washington State Department of Corrections is seeking to contract with qualified entities and business owners who certify that their employees are not, as a condition of employment, subject to mandatory individual arbitration clauses and class or collective action waivers. A scoring preference* in the bid evaluation of 5% will be given to any bidder who provides evidence as set forth herein

**The preference is applied for evaluation purposes only. If awarded, the vendor’s pricing would be as bid.*

I hereby certify, on behalf of the firm identified below, as follows **(check one)**:

NO MANDATORY INDIVIDUAL ARBITRATION CLAUSES AND CLASS OR COLLECTIVE ACTION WAIVERS FOR EMPLOYEES. This firm does NOT require its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waivers.

OR

MANDATORY INDIVIDUAL ARBITRATION CLAUSES AND CLASS OR COLLECTIVE ACTION WAIVERS FOR EMPLOYEES. This firm requires its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waivers.

I hereby certify, under penalty of perjury under the laws of the State of Washington, that the certifications herein are true and correct and that I am authorized to make these certifications on behalf of the firm listed herein.

FIRM NAME: _____ Name of Contractor/Bidder – Print full legal entity name of firm

By: _____ Signature of authorized person

Title: _____ Title of person signing certificate

Date: _____

_____ Print Name of person making certifications for firm

Place: _____ Print city and state where signed

Zero PCB Preference Evaluation

DOC PCB purpose statement

Polychlorinated biphenyls, commonly known as PCB's, have adverse effects on human health and the environment. Accordingly, the State of Washington including the Department of Corrections through its procurements of goods is trying to minimize the purchase of products with PCB's and to incentivize its vendors to sell products and products in packaging without them.

PCB Evaluation Clause

Pursuant to RCW 39.26.280 a scoring preference* in the bid evaluation of 5% will be given to any bidder who provides evidence as set forth herein, that the products and/or product packaging in quoted in this RFQ, do not contain any PCBs. In the event products and/or product packaging are tested, and no products or product packaging contain zero PCBs, a preference of 5% will be given to bidders who provide evidence that the products and/or product packaging, identified for PCBS testing quoted in this RFQ contain the least amount of PCBs possible. The method for testing products and/or packaging for PCBs must be per the U.S. Environmental Protection Agency (EPA) Analytical Method 1668c.

**The preference is applied for evaluation purposes only. If awarded, the vendor's pricing would be as bid.*

Add-On Option

- a) By mutual agreement the quantity of items purchased may be increased within twelve (12) months of the date of award provided the original purchase price, terms, conditions, and specifications remain the same.
- b) All subsequent purchases shall be effected by issuance of a purchase order by the Contract Administrator.
- c) Contractor will not process orders referencing a state Purchase Order from an unauthorized purchaser. Contractor in violation of this requirement may be subject to cancellation of purchase order add-on privileges.