



BOOST

Construction Management Accelerator Program (Seattle)

Program Overview

The BOOST program is scheduled to meet once per week over a 12-week period, with two non-session weeks due to holidays. The class sessions will be from 4:00pm till 6:30pm starting September 20 thru December 6, 2018. The classes will be held at Skanska USA Main Office, Seattle, WA.

The goal of the program is to provide coaching and a better understanding of how to be successful on construction projects with large prime contractors. The process involves training from Skanska leadership and Operations staff. Some of the additional benefits of the program are the networking with other contractors in the class and the relationship with the instructors from Skanska.

The program addresses topics that have been identified as traditional challenges for many MWBE contractors. Participants will find the format to include lecture, group discussions, and hands-on demonstrations with proven business practices. Course material will be presented by internal and external Skanska subject experts.

Participants will receive certificates upon successful completion of the program (100 percent attendance is highly encouraged, however you may miss one session and still receive your completion certificate). If you can not commit to the full program, please wait for another session.

There is no cost to class participants

Seating is limited. Email Robyn.West@Skanska.com for an application

Schedule

September 20 – December 6
4:00pm - 6:30pm
Meals provided

Location

Skanska Building, USA
221 Yale Ave., North, Suite 400
Seattle, WA 98109

Program Syllabus

Insurance/Surety Bonding/SDI/ Sub Prequal + Kick-off		
Insurance & Bonding Bonding Resources	This session will help you understand standard Insurance, Bonding and help identify Bonding Resources. Exercise on change.	
	Date: 9/20/2018 at 4:00 - 6:30 PM	Instructors: Russ Johnson, Roe Pulalasi, Michelle Paul
Sustainability/LEED, Blueprints/Document Review		
Blue Print Review/ Blue Beam	This session will cover plans and specs and how to better understand how to communicate differences pre-bid. We will also review the blue beam software and how to utilize it when reviewing documents and communicating with the team while estimating.	
	Date: 9/27/2018 at 4:00 – 6:30 PM	Instructors: Josiah Mooi and Justin Lee
Sustainability / LEED Tracking Software	We will discuss sustainability and what LEED® is and where it comes from. What the "best practices" are. You will learn the areas that are scored for a LEED certification and what some projects have done to accomplish the certification; the meaning of a net-zero project; - and what The Living Building means to us today, and where it is headed tomorrow.	
	Date: 9/27/2018 at 4:00 – 6:30 PM	Instructors: Stacey Smedley
10/04/2018 – No Class (Skanska Fundraiser Event)		
Preconstruction/Estimating		
Estimating	This session will cover how to put together an estimate. Where you need to go to find the information you need to do an estimate on a project. Definition of the specifications and how to read them, as well as the fundamentals of the drawings and how you interpret them for your scope of work.	
	Date: 10/11/2018 at 4:00 – 6:30 PM	Instructors: Jennifer De La Pena and Kate Wallen
Bidding		
Bidding	The importance of timely and complete bids will be accomplished thru a hands on live bid conducted with our Skanska estimators and preconstruction team. This live bid will show you a glimpse into the world of a live bid for a large GC and the issues we face on bid day. You will learn the importance of a good scope letter, excluded work, site expectations and more.	
	Date: 10/18/2018 at 4:00 - 6:30 PM	Instructors: Josiah Mooi and Bernardo Domingues
Contracts		
Contracts	In this session we will go over the fundamentals of construction Law. Topics include: familiarizing you with basics of construction contracts - both owner ↔ GC and GC↔ subcontractor - general conditions, terms and conditions, etc. We will then review apprenticeship requirements and how to meet the goals and be profitable.	
	Date: 10/25/2018 at 4:00 - 6:30 PM	Instructors: Dave Harrison and Claire Sheppard

Program Syllabus (cont.)

Construction Accounting		
Accounting	This session will go over the fundamentals of construction accounting and focusing on some of the big items that create the most obstacles to getting paid. Part of this process will be walking contractors through the proper way of completing pay submittals	
	Date: 11/1/2018 – at 4:00 - 6:30 PM	Instructors: Debby Fletcher and Jeanne Boatman
Scheduling		
Schedule	This session reviews the fundamentals of scheduling. Scheduling plays a key role in the success of a project. In many cases there is a direct relationship between a well-planned project and cost savings. The core function of a schedule is to allow all project participants to get information they need to plan and accomplish their work. The schedule is also key in the communication process of the project.	
	Date: 11/8/2018 at 4:00 - 6:30 PM	Instructors: Kathleen Corrigan and Dan Cox
Project Execution		
Project Execution Reporting & B2G	Project Execution will include the process of forecasting, purchase orders, day-to-day requirements, and communications necessary for a successful project.	
	Date: 11/15/2018 at 4:00 - 6:30 PM	Instructors: David Carver and Bernardo Domingues
Thanksgiving Week – No Class		
Environmental, Health and Safety (EHS)		
Safety	This session will discuss the importance of leadership involvement for setting a safety culture, incident and case management, regulatory agencies/requirements, and methods to keep workers safe. Topics will include Skanska's Injury Free Environment, what constitutes a recordable and case management methods, resources available, and real examples of engineering and administrative controls.	
	Date: 11/29/2018 at 4:00 - 6:30 PM	Instructors: Stacy Jellison
Project Closeout + Graduation		
Project Closeout	This session will cover a very important part of the project execution - project closeout. We will discuss closeout matrixes and the important tips on closing out a project, as well as lessons learned from previous projects that help on new projects moving forward.	
	Date: 12/6/2018 at 4:00 - 6:30 PM	Instructors: David Carver and Bernardo Domingues