



CONSTRUCTION ADVANCED PORTGEN USDOT BONDING EDUCATION PROGRAM

OCTOBER 27 - DECEMBER 15 | TUESDAYS | 1:00-4:00 PM

REGISTER TODAY!

In partnership with the US DOT SBTRC-NW the Port of Seattle presents the 2020 PortGen virtual Workshop series. This multi-week workshop training program will provide education to small, minority and woman-owned construction contractors and will utilize subject matter experts that are active within the industry.

The seven-session workshop training program will cover key project and professional skills that are essential for effective management of the company. Participants will be introduced to procurement opportunities with the Port of Seattle, networking and collaboration with peers.

PARTICIPANTS WILL LEARN SKILLS IN:

SESSION 1 OCTOBER 27	FINANCIALS BOOKKEEPING/QUICKBOOKS BUSINESS TAXES AND FINANCIALS	SESSION 2 NOVEMBER 3	BONDING & INSURANCE/LEGAL BONDING/BUSINESS INSURANCE
SESSION 3 NOVEMBER 10	HUMAN RESOURCES RECRUITING, RETAINING & MOTIVATING EMPLOYEES HUMAN RESOURCES POLICY AND COMPLIANCES	SESSION 4 NOVEMBER 17	OSHA SAFETY & BLUE PRINT READING SAFETY TRAINING AND EDUCATION OSHA/WISHA BLUE PRINT READING/PLANNING/SCHEDULING/WORKFLOW
SESSION 5 DECEMBER 1	BIDDING & ESTIMATING WHAT IS A TAKE-OFF GENERATING A COST ESTIMATE	SESSION 6 DECEMBER 8	DEVELOPMENT & CONTRACTING FINDING THE RIGHT PROJECT TO BID/REVIEW BID ADVERTISEMENTS GOVERNMENT CONTRACTS
SESSION 7 DECEMBER 15	PROJECT LABOR AGREEMENT & PRIME CONSTRUCTION PANEL		

Registration Questions

CONTACT: Tanya Motta • 425-248-4222 • SBTRC.Northwest@gmail.com

Two tracks are being offered for: Construction and A&E firms. Firms are allowed to register for both tracks if interested or applicable to your line of business.

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