



ADDENDUM #1 INFORMAL BID 2020-127

Kitsap County Department of Community Development

Notice to Consultants for Periodic Update of Kitsap County's Shoreline Master Program

TO: All Respondents
FROM: Vicki Martin, Buyer
CLOSING DATE: August 17, 2020 at 3:00 PM (**UNCHANGED**)
REF NO.: 2020-127 RFP
DATE: August 6, 2020

The following information is provided to assist in responding to the above referenced proposal.

QUESTIONS AND RESPONSES

1. Question: The RFP mentions that "the Department has already developed a list of specific areas within the SMP where improvement and clarification of regulations would be beneficial." Do any of the areas on this list open up the existing SMPs environment designations, mapping, characterization reports, or regulations on bulkheads or net pens?

Answer: The County does not anticipate opening up environment designations or mapping. A brief addendum to the characterization report will be required to demonstrate no net loss at the programmatic level, but not as comprehensive as the last update. The previous update's characterization was based on field-verified data collected through a separate grant effort; similar work has not been conducted for this update. Regulations are not expected to be opened for net pens aside from any updates needed to address changes at the state-level. Some minor clarifications to the permit requirements for bulkheads are anticipated to address repairs vs. replacement, hybrid structures, and bulkheads vs. more upland retaining walls.

2. Question: Does the County intend to be the primary contact to Ecology (with consultant support), or does the County want the consultant to be the primary contact with Ecology on the County's behalf?

Answer: The County will be the primary contact with Ecology, with the support and advice of the consultant.

3. Question: Does the County intend to be responsible for grant reporting in EAGL, or do they want the consultant to take on this task?

Answer: County staff will be responsible for grant reporting in EAGL, with input from the consultant on work progress.

4. Question: Given the COVID-19 pandemic, would it be acceptable to submit our proposal to you via email as a PDF, instead of mailing 8 hardcopies per the RFP?

Answer: At the present time, the procurement office does not have the software/technology available to receive sealed bids or proposals. Although the building is locked to the public, the buyer is in the office every workday to receive hand-delivered documents either by mail, courier or the bidder themselves. You can call 360-337-4788 to plan the delivery your proposals

5. The proposal asks for an approach, work program, schedule, deliverables, and budget for all phases. There are no phases mentioned in the scope of work; does the County have a phasing plan that can be provided, or would it be acceptable for the consultant to propose a phasing plan to cover the scope of work items?

Answer: Yes, proposals may include a proposed phasing plan as part of the schedule.

END OF ADDENDUM #1