

CPWI Cohort 7 Expansion

RFA No. 2021HCA4

Amendment No. 1

Date Issued:

To: RFA Applicants

From: Cassie Bryden, RFA Coordinator

Purpose: Miscellaneous corrections, provide the recorded Pre-Application Webinar with HCA responses, and notify interested parties of the WEBS registration requirement.

This amendment hereby modifies and is attached to RFA No. 2021HCA4. All other terms, conditions, and specifications remain unchanged.

The above referenced solicitation is amended as follows:

1. The Eligible High-Need Communities list on page 5 of the RFA document is replaced with the following:

County	Community/School District/HSAA** Name	ESD
Adams	Lind	101
Benton	Finley	123
Chelan	Manson	171
Clallam	Port Angeles	114
Clark	Vancouver: Columbia River HS**	112
Clark	Vancouver: Skyview HS**	112
Cowlitz	Kalama	112
Cowlitz	Kelso	112
Douglas	Bridgeport	171

Douglas	Eastmont	171
Grant	Soap Lake	171
Grant	Warden	171
Grant	Royal	105
Grant	Ephrata	171
Grays Harbor	Oakville	113
Grays Harbor	Ocosta	113
Grays Harbor	Elma	113
Grays Harbor	North Beach	113
Jefferson	Quilcene	114
King	Enumclaw	121
King	Federal Way	121
Kitsap	South Kitsap	114
Kittitas	Kittitas	105
Klickitat	White Salmon	112
Lincoln	Wilbur	101
Lincoln	Davenport	101
Okanogan	Okanogan	171
Okanogan	Methow Valley	171
Okanogan	Tonasket	171
Okanogan	Oroville	171
Pacific	Raymond	113
Pierce	Orting	121
Pierce	Eatonville	121
Pierce	White River	121
Pierce	Fife	121
Pierce	Tacoma: Mount Tahoma HS**	121
Pierce	Tacoma: Stadium HS**	121
Pierce	Tacoma: Lincoln HS**	121
Pierce	Sumner	121
Skagit	Burlington-Edison	189
Snohomish	Sultan	189
Snohomish	Granite Falls	189
Snohomish	Lakewood	189
Snohomish	Edmonds: Mountlake Terrace HS**	189

Spokane	Deer Park	101
Spokane	West Valley (Spokane)	101
Spokane	Riverside	101
Spokane	Medical Lake	101
Spokane	Spokane: Ferris HS**	101
Stevens	Colville	101
Thurston	Rainier	113
Thurston	Yelm	113
Thurston	Rochester	113
Walla Walla	Waitsburg	123
Whitman	Colfax	101
Yakima	Mabton	105
Yakima	Naches Valley	105
Yakima	Grandview	105
Yakima	Granger	105
Yakima	East Valley (Yakima)	105
Yakima	West Valley (Yakima)	105
Yakima	Selah	105

2. Exhibit B, *Existing HCA/DBHR CPWI Coalitions*, on page 28 of the RFA document is replaced with the following:

CPWI Coalition Community or High School Service Area (HSSA)	County	Educational Service District (ESD)
Othello	Adams	101
Clarkston	Asotin	123
Benton City Kennewick Prosser	Benton	123
Wenatchee	Chelan	114
Crescent School District Forks	Clallam	114
Central Vancouver Washougal West Vancouver	Clark	112
Dayton	Columbia	123

CPWI Coalition Community or High School Service Area (HSSA)	County	Educational Service District (ESD)
Castle Rock Longview	Cowlitz	112
Waterville	Douglas	171
Republic	Ferry	101
Pasco School District	Franklin	123
Pomeroy	Garfield	123
Moses Lake Quincy Wahluke	Grant	171
Aberdeen Hoquiam	Grays Harbor	113
Oak Harbor South Whidbey	Island	189
Chimacum Port Townsend	Jefferson	113
Auburn North Highline Central Seattle SE Seattle SW Seattle Vashon	King	121
Bremerton North Kitsap	Kitsap	114
Cle-Elum/Roslyn Ellensburg	Kittitas	105
Goldendale Klickitat/Lyle	Klickitat	105
Centralia Morton/White Pass	Lewis	113
Reardon	Lincoln	101
North Mason (Belfair) Shelton	Mason	113
Omak	Okanogan	171

CPWI Coalition Community or High School Service Area (HSSA)	County	Educational Service District (ESD)
Long Beach South Bend	Pacific	112
Cusick Newport Selkirk	Pend Oreille	101
Bethel School District City of Lakewood Franklin-Pierce	Pierce	121
San Juan	San Juan	189
Concrete Mt. Vernon Sedro Woolley	Skagit	189
Stevenson-Carson	Skamania	112
Darrington Marysville Monroe	Snohomish	189
Cheney East Valley NE Spokane Shadle Park West Central	Spokane	101
Springdale Wellpinit	Stevens	101
Tenino Tumwater	Thurston	113
Cathlamet	Wahkiakum	112
Walla Walla	Walla Walla	123
Bellingham Ferndale Mt. Baker	Whatcom	189
Tekoa	Whitman	101
Highland Sunnyside Wapato White Swan Yakima	Yakima	105

3. The Pre-Application Webinar, held April 26, 2021, can be viewed at: <https://youtu.be/PMc6f8vzLbs>. The Power Point slides will be posted simultaneous to this RFA Amendment 2, but as a separate document titled: RFA 2021HCA4 - Pre-Application Webinar Power Point Slides.

All questions received during the Pre-Application Webinar, and HCA’s responses are listed below:

#	RFA Section	Bidder Question	HCA Response
1.	High-Need Community List for CPWI Cohort 7 (Exhibit A)	Are only communities on the list eligible to apply?	Yes, the RFA is restricted to only the high-need communities listed in Exhibit A on page 27 of the application.
2.	Exhibit A	If the high need communities that are listed for the county aren’t going to apply can another community in the county apply instead?	At this time, HCA works through a risk ranking process to identify the highest needs sites and only those high need communities in Exhibit A are eligible for this specific funding announcement. HCA is committed to getting to all potential communities and high-need sites as we continue to grow and expand the prevention system.
3.	Amendment 2 WEBS Registration	How is notification for being an Apparent Successful Applicant (ASA) done?	This will be a notification through the WEBS system. It is required that all Applicants register in WEBS to receive that notification. There will be follow up emails/information from HCA to confirm you were an ASA.
4.	1.1.2 - Source of Funding	Who is the source of federal funding?	State Opioid Response and the Substance Abuse Block Grant.
5.	1.8 - Scope of Work	Can town halls be held electronically/live?	Yes, we have had lots of adaptations to a virtual environment because of the pandemic. We will provide technical assistance and support as you start with this contract to answer questions you may have about doing these programs and services virtually.
6.	1.8 - Scope of Work	Office space requirement: Does a coordinator's office have to be located in a community/in school district's boundaries?	Yes, there is the requirement to ensure the coordinator has office space in the identified high-need community. There may be specific case by case situations where exceptions can be made.
7.	1.1.3 - Maximum Funding	How many new CPWI coalitions will be in cohort 7.	HCA intends to award 10-20 new communities for Cohort 7.
8.	1.8.1. - Required Community Coalition Strategies and Activities	If a community doesn’t have an established coalition how can they still apply with sector support?	If you are a brand new community that has not done a lot of capacity building work yet, there will need to be work done with the sectors to get this filled out. You can engage key leaders/partners in your community who are on the sector list to get an informal commitment of the coalition. As you are awarded and as the coordinator gets hired, it’s okay that those individuals could change over time.

#	RFA Section	Bidder Question	HCA Response
9.	2.1.2. Pre-Application Webinar	Will we get the slides to this Power Point?	The Power Point is listed under handouts and will be posted with the Q&A responses from this webinar.
10.	Exhibit A	Is there a complete ranking list for all communities in WA?	Yes
11.	Webinar Q & A Period	What is the formula for ranking communities?	We compile the rankings using mental health and substance use measures from Healthy Youth Survey and other state administrative data sources for data on crime, school success, and population rates. These measures are standardized and combined using the mean to rank the school districts by overall risk scores and assign percentile rankings. Risk Rankings are available online by county at: https://www.theathenaforum.org/cpwi_coalitions .
12.	1.1.5. - Eligible Entities	Are applicants and fiscal agents the same entity? Are ESDs applicants?	Applicants and fiscal agents are the same entity for purposes of this RFA. ESDs are eligible applicants.
13.	Amendment 2 WEBS Registration	A WEBS vendor account is required to download RFA and I don't have access to that or the info needed to create an account. Is there a way to see the eligible community list without a WEBS account?	If you do not have a WEBS account, go to https://www.hca.wa.gov/about-hca/bids-and-contracts and scroll down to Request for Applications and find the application there.
14.	Amendment 2 WEBS Registration	How can you request a WEBS account if the CBO is no longer a part of the agency and they are the only account holder?	Email the WEBS customer service webcustomerservice@des.wa.gov for support. HCA does not maintain the WEBS system.
15.	1.1.5. - Eligible Entities	Can an agency apply for more than 1 site within your region?	HCA will recognize a coalition as a single organization, understanding that they may need to use a fiscal agent to receive grant funds. An organization that acts a fiscal agent for multiple high-need community coalitions is allowable.
16.	1.1.5. - Eligible Entities	Can you explain how multiple organizations can collaborate on an application?	If there is an already existing fiscal agent supporting a CPWI in your community, it is advised to collaborate and work out the service area and infrastructure to provide the strongest application possible. We expect there to be coordination not competition. Counties have typically been the primary fiscal agent for many years, and you will typically find collaborative efforts in the coalitions. ESDs and school districts commonly collaborate on an application. In addition, some fiscal agents subcontract a portion of the grant, so you might have a primary applicant and outline in your application that you intend to contract with a particular agency.

#	RFA Section	Bidder Question	HCA Response
17.	1.8 - Scope of Work	Remote offices due to covid: is there flexibility on this rule due to covid?	HCA understands that people may be working from home due to the pandemic, however, there is the requirement to ensure the coordinator has office space in the community and is prepared to do so when restrictions are lifted. There may be specific case by case situations where exceptions can be made.
18.	Existing HCA/DBHR Community and Wellness Initiative (CPWI) Coalitions (Exhibit B)	How do you find out if a county already has a coalition?	Existing CPWI coalitions are on Exhibit B of the RFA. Drug Free Communities are listed on the DFC website. There may be other task forces and grass root efforts that exist and you may learn about them through behavioral health providers, public health departments, your Educational Service District partners, or other sources.
19.	Exhibit A	In the PDF that's on the presentation we couldn't see all the communities	The RFA posted on WEBS as well as the HCA Bids and Contracts page shows the high-need community list. The Powerpoint slides were animated and did not show this well. Please refer to the RFA.
20.	Exhibit A	The RFA list on page 5 and Exhibit A look different.	The format of these two tables differ for spacing. However, there was one error which will be correct in the next amendment.
21.	1.1.5. - Eligible Entities	Can we contract with a Tribe?	Yes, Tribes are eligible entities. We would ask that there is one primary applicant as the fiscal agent and the partnership be developed between the two entities.
22.	1.1.5. - Eligible Entities	If an organization is an existing DFC will they have to do address any funding overlaps to use the same coalition?	Yes, HCA will assess this during the scoring and evaluation if you are an existing DFC. We want to ensure we are not supplanting but enhancing services. This has worked very well where there is strong collaboration with both funding sources.
23.	1.1.5. - Eligible Entities	Are health departments eligible fiscal agents?	Health departments are eligible fiscal agents.
24.	1.1.5. - Eligible Entities	As a health department would it be more beneficial to support rural resources to apply for the Colville area or to apply separately?	If there is an already existing fiscal agent supporting a CPWI in your community, it is advised to collaborate and work out the service area and infrastructure to provide the strongest application possible. We expect there to be coordination not competition.
25.	1.1.5. - Eligible Entities	Would it be a good idea to reach out to the ESD who is already working with 5 other coalitions in the area?	Yes, it is advised to collaborate and work with the ESD to discuss the application and high-need community to provide the strongest application possible.
26.	1.2 - Estimated Schedule of Procurement Activities	If the RFA is amended will it be listed on the HCA website?	All amendments will be cross posted in WEBS and on the HCA Bids and Contracts page.

#	RFA Section	Bidder Question	HCA Response
27.	2.2 - Submission of Applications	Does the application go to an email or only on the WEBS account?	The application should be submitted to hcaprocurements@hca.wa.gov with the subject line: RFA 2021HCA4 - Cassie Bryden, per the front page of the RFA.
28.	Webinar Q & A Period	How are announcements shared out to communities who qualify? What type of communication has each eligible high needs community received? How have you ensured that they know about this?	HCA attempts to do as much outreach to our partners as possible, including posting the RFA link in newsletters, announcing at Learning Community Meetings, and sharing with state, county and regional partners.
29	1.1.2. - Sources of Funding	We already have a school-based program at one of the identified schools that is supported by Medicaid funding. Can we blend funding?	Medicaid funding is not considered local funding, so cannot be used as in-kind nor the cash match requirement for Year 1 and Year 2 of the SAP program.

4. The following additions/modifications are made regarding the requirement to register in Washington’s Electronic Business Solution system:

a. RFA Cover Page:

NOTE: All Applicants/Bidders are required to register as a ‘vendor’ on Washington’s Electronic Business Solution (WEBS) site **BEFORE** submitting their Application. **ONLY** Applications received from Applicants registered in WEBS will be considered responsive.

If you need assistance in the vendor registration process, you can review the [WEBS Vendor Registration "how to" videos on YouTube](#). If you need additional assistance, please contact WEBS Customer Service at webscustomerservice@des.wa.gov.

If you download this RFA from the Health Care Authority website or WEBS, you are responsible for monitoring the posting for updates and new amendments.

b. 2.2, Estimated Schedule of Procurement Activities:

Applicants are required to register as a vendor in Washington’s Electronic Business Solution (WEBS) site, at <https://fortress.wa.gov/ga/webs/>. Once registered you will be provided access to download a copy of this RFA document and view any Amendments issued by HCA, which may modify the terms of this RFA.

Please note: All communication regarding this solicitation must be submitted to hcaprocurements@hca.wa.gov and reference “RFA 2021HCA4 - Cassie Bryden”, in the subject line.

All other communication will be considered unofficial and non-binding on HCA. Communication directed to parties or individuals other than the RFA Coordinator may result in disqualification of the potential Applicant.

Reminder: Questions are due each Thursday by 4 p.m. pacific time, through May 13, 2021.
