



Enterprise for Equity (E4E) Veteran Outreach Specialist - 10 hours per week/\$ 25.00 per hour

Summary:

The person hired for this role is responsible for outreach and promotion of E4E and other veteran-related services. The person filling this position must have experience working with veterans and be able to work remotely using phone, email, and digital media to build strong partner relationships and conduct promotion and outreach duties.

Job duties:

- Facilitate community engagement through outreach and connections with veterans, family members of veterans, non-profits, conservation partners, agricultural networks, entrepreneurs, tribes, colleges, people with disabilities, etc.
- Strengthen and maintain new and existing relationships, build networks, and manage media campaigns.
- Organize events and facilitate meetings with stakeholders on E4E business, lending, and financial education resources.
- Speak comfortably in public, manage group interactions, build connections and problem solve.
- Represent Enterprise for Equity at regional events and community gatherings.
- Raise awareness and facilitate Information Sessions throughout rural communities in Western Washington.
- Raise awareness about veteran mental health services and other Department of Veterans Affairs programing.
- Share information/resources with entrepreneurs and partners about E4E business planning and other resources.
- Schedule meetings, prepare materials, provide information, follow-up with resources and connections.
- Communicate (both written and oral) complex ideas, simply and clearly.
- Produce meeting minutes, complete reports, track contacts, activities, events and provide clearly written reports.

Qualifications:

- Demonstrated experience working in support of veterans and their families who may be struggling with the transition from military service to civilian life and seeking resources that support career and financial well-being.
- Deep understanding of the unique challenges, issues and solutions to making a living in rural communities.
- Strong experience working with people from diverse communities and cultural backgrounds.
- Training background helpful and at least two years' previous experience in nonprofit related work.
- Demonstrated experience with outreach, community organizing and partner development.
- At least 2+ years of experience with demonstrated knowledge of adult learners.
- Prior business ownership/management experience, business management experience, etc. is helpful.
- Knowledge of business marketing, accounting/ financial management and business plan development.
- Demonstrated experience supporting people with limited incomes and people with disabilities.
- Self-driven with ability to provide high quality work with integrity and attention to detail; and,
- Experience or familiarity working with people exiting from the prison system.

Skills:

- Possess strong leadership skills that develop and engender trust
- Experience in and commitment to social justice, diversity, inclusion and equity priorities
- Demonstrate excellent communication skills, both verbally and written, that inspire and motivate others
- Be highly organized, able to track programs and report details, logistics, data and success stories;
- Demonstrate strong presentation, group facilitation skills and be able to speak comfortably in public
- Ability to conduct and assimilate research and develop reports.

Please send inquiries, cover letters, and resumes to Beth Henriquez: beth@enterpriseforequity.org by October 25th, 2020. Position open until filled. www.enterpriseforequity.org

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