



## Supplier Diversity Inclusion Plan • Calendar Year 2021

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**Agency:** Attorney General's Office

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### 2021 Attorney General's Office Supplier Diversity Inclusion Plan

Agency's plan to increase participation of certified small minority, women, and veteran owned firms:

- Encourage AGO staff to participate in events sponsored by OMWBE or other groups that promote equity and increased participation in contracting with OMWBE vendors.
- Encourage new and current vendors utilized by AGO to become certified with OMWBE.
- Continue to utilize Department of Enterprise Services' (DES) Master Contracts to contract with OMWBE certified firms.
- Advertise bidding opportunities through DES' WEBS vendor notification system. This will ensure minority and women businesses and veteran owned firms are notified.
- Invite OMWBE staff to attend an AGO purchasing and contract business meeting to further promote OMWBE's goals/mission.
- Review regularly the OMWBE web site for new resources, training, and outreach opportunities.
- Provide guidance and training to AGO staff on utilizing OMWBE resources, including the importance of contracting with OMWBE vendors and encouraging the use of OMWBE vendors.
- Monitor agencies diverse spend through monthly enterprise reports.
- Ensure solicitation language includes language encouraging diverse participation.
- Review contract language and add language that encourages the use of OMWBE certified subcontractors.
- Review updated DES policies, such as direct buy, to ensure the AGO is complying with all policy requirements related to the use of OMWBE vendors.
- Post current AGO inclusion plan on the AGO intranet and other information as applicable related to OMWBE contracting.
- Coordinate with the AGO Contracts Law Forum on AGO trainings that include OMWBE topics.
- Forward solicitations to OMWBE ([omwbewebadmin@omwbe.wa.gov](mailto:omwbewebadmin@omwbe.wa.gov)) and request it be



posted on OMWBE's bidding and contracting opportunities page.

- Collaborate with other state agencies to share information and develop innovative methods of advertising and encouraging small businesses to bid for any AGO contracts.
- Explore opportunities to increase diverse spend related to outside counsel contracts such as utilizing list serves or partnering with the WSBA.
- Forward monthly list of newly state certified OMWBE firms to AGO purchasing and contracting staff.
- Provide any vendor feedback related to OMWBE certification process to OMWBE for consideration.
- Explore opportunities to negotiate contract clauses that may be unduly burdensome and act as a deterrent for small businesses.