Supplier Diversity Inclusion Plan • Calendar Year 2021

Agency: Department of Social & Health Services (DSHS)

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2021 DSHS Supplier Diversity Inclusion Plan

Agency’s plan to increase participation of certified small minority, women, and veteran owned firms:

ACCESS & INCLUSION PLAN SUCCESS MEASURES

1. Establish Access & Inclusion Plan success measures for certified MBEs, MWBEs, WBEs, and VBEs for goods and services (non-client services) spend:

   - OMWBE-certified:
     - Minority-owned businesses (MBE does not include minority women) from 0.42% (State FY20) to 2% by the end of State FY2022 (June 30, 2022);
     - Minority women-owned businesses (MWBE) from 0.19% (SFY20) to 2% by end of SFY22;
     - Women-owned businesses (WBE does not include minority women) from 1.15% (SFY20) to 2% by end of SFY22;
     - DVA-certified veteran-owned businesses (VBE) from 0.22% (SFY20) to 2% by end of SFY22.

   Data Source: Office of Minority & Women’s Business Enterprises (OMWBE) Supplier Diversity Reports

2. Increase awareness of Access & Inclusion Plan success measures. DSHS Office of Diversity and Inclusion (ODI) will report on success measure progress to internal stakeholders quarterly.
CLIENT SERVICES INCLUSION

3. Support recommendation to OMWBE to include client services expenditures in statewide diversity participation reporting by:

- Supporting the implementation of an electronic data collection and monitoring system for statewide client services supplier diversity reporting and accountability purposes as members of the OMWBE B2GNow IT Steering Committee.
- Proposing a definition of “client services” for statewide data collection, tracking, and reporting.
- Making recommendations for simplifying the certification process for client service contractors.
- Making recommendations and providing data for targeted outreach to client service contractors to encourage certification.

ROADMAP & EQUITY TOOLKIT

4. Develop five-year Business Diversity Roadmap outlining timeline and action steps for implementing model policies from the OMWBE Tools for Equity in Public Spending.

MASTER CONTRACTS

5. Increase opportunity and promote growth of diverse businesses by identifying and training staff on off-Master Contract purchasing opportunities for the following reasons:

- Lack of diverse vendors on Master Contracts and
- Master Contracts are bundled and prevent opportunities for diverse businesses.

6. Collaborate with Department of Enterprise Services (DES) to update and/or develop Master Contract diverse vendor and fulfillment partners search tools and resources for staff.

OUTREACH & EDUCATION

7. Train staff on DES Master Contracts diverse vendor and fulfillment partners search tools and resources.
8. ODI will continue to hold monthly BIOT meetings for agency leadership in contracting/procurement, fiscal, capital programs, outreach, research and data analysis, and communications. Engage external partners as needed.