Supplier Diversity Inclusion Plan • Calendar Year 2021

Agency: Department of Ecology

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2021 Department of Ecology Supplier Diversity Inclusion Plan

Agency’s plan to increase participation of certified small minority, women, and veteran owned firms:

- Advertise bidding opportunities through Department of Enterprises’ WEBS vendor notification system to ensure minority and women’s businesses and veteran owned firms are notified.

- Include language in solicitations encouraging bidder’s use of a diverse supplier pool, including small, minority, veteran, and women-owned firms.

- Include language in solicitations encouraging the use of minority and women-owned businesses as subcontractors.

- Encourage bidders to identify whether they are certified with OMWBE in their bid submittals by including a MWBE Participation form in the solicitation they can use.

- Include OMWBE language in solicitations encouraging firms to register with OMWBE.

- Provide web links on the Ecology’s Purchasing and Contract intranet sites to the OMWBE Directory of Certified Firms and the Department of Veteran Affairs websites to assist staff find a firm when they are needing a good or service.

- Provide guidance to staff on soliciting Minority and Women-Owned Business for their business needs.

- Include a message on Ecology’s Bidding Opportunity internet website supporting Supplier Diversity for procurements, with links to DES Business Diversity and OMWBE websites.

- Review solicitations and contracts for potential barriers to supplier diversity.
• Use Department of Enterprise Service’s state master contracts that including small, minority, veteran, and women-owned firms.

• Include Supplier Diversity in purchasing training class.

• Include language in service contracts encouraging prime contractors to use small, minority, veteran, and women-owned firms as subcontractors.