



## Supplier Diversity Inclusion Plan • Calendar Year 2021

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**Agency:** Washington State Parks and Recreation Commission

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### 2021 Washington State Parks and Recreation Commission Supplier Diversity Inclusion Plan

Agency's plan to increase participation of certified small minority, women, and veteran owned firms:

- Agency procurement staff will continue to have regular meetings with program staff to identify contracting and procurement needs (acquisition planning) for the biennium.
- Continue to solicit bids for goods and services through WEBS and send solicitation to Office of Minority and Women's Business Enterprises (OMWBE) vendor community.
- Continue to send procurements opportunities (notices) to the Department of Veterans Affairs and OMWBE for posting to their websites.
- Continue to ask for OMWBE subcontractor certification information as part of contract requirements.
- Continue to use the search tool on the Department of Enterprise Services' website to identify master contracts with diverse vendors.
- Continue to provide procurement and contract training to agency staff, including information on minority, women, and veteran owned businesses.
- Start analyzing data from various systems such as Agency Financial Reporting System (AFRS), U.S. Bank (credit card spending), DES master contract spends, and Washington Electronic Business Solution (WEBS) to look for additional opportunities for OMWBE businesses.
- Provide annual report to the Assistant Director of Administration on State Parks' Diversity Business participation with a comparison to the prior year.
- Continue to have procurement staff from State Parks attend the Annual Department of Enterprise Services tradeshow and training conference.
- Conduct small business outreach, encourage small businesses to sign up for WEBS, and bid on agency contracts.