



Agency Supplier Diversity Inclusion Plan • Calendar Year 2022

Agency: Department of Health

Contact: Alyce Bengé	360-918-2474	Alyce.Benge@doh.wa.gov
Name	Telephone	Email

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Summary Statement: The Department of Health intends to increase participation of certified small minority, women, and veteran owned firms through the efforts and objectives outlined herein. The agency's primary focus for Supplier Division Inclusion in Calendar Year 2022 will be to build awareness and establish benchmarks for equity, diversity, and inclusion in vendor selection and engagement; with these efforts intended to align with Governor Inslee's Executive Order 22-01, Equity in Public Contracting.

Within the timeline established by EO 22-01, Department of Health will review, incorporate, and adopt the appropriate tools available for Equity in Public Spending. These steps will include process modifications to ensure the pursuit of, and outreach to, certified minority-, women-, and veteran-owned businesses.

Authorizing Individual: Alyce Bengé, MPA, CPPO, C.P.M., Director of Contracts and Procurement, Department of Health.

Specific measures the agency will take to increase participation of certified businesses: The Department of Health will take steps to increase participation of certified businesses through the continued utilization of WEBS, posting opportunities on the OMWBE "Bids and Contracting Opportunities" page, and consistent engagement with the expert resources available through OMWBE. Further, the Department of Health has restructured two former groups – The Health Equity Workgroup and Diversity & Inclusion Council – into the Equity & Social Justice Collaborative. This ESJ Collaborative will begin to operationalize and institutionalize equity throughout DOH internal policies, systems, and practices.

Forecasting: Department of Health will continue to build on the year-over-year increased spend with certified firms (FY21 vs. FY20) through education to programs around the opportunities created by forecasting: inclusion, sustainability, and responsible spend.

Use of Master Contracts: Department of Health continues to rely heavily on Master Contracts for the majority of goods and services purchases. WEBS is a helpful tool in identifying MWBE and other small business entities.



Outreach: Department of Health is committed to participating in DES and OMWBE outreach activities to provide awareness; develop web page resources for small businesses; and the ongoing use of WEBS and OMWBE's Bid site for posting opportunities.

Internal Processes: Calendar Year 2022 efforts have begun with regularly scheduled check-ins for DOH with OMWBE staff. Next steps include deeper understanding and process changes for Executive Order 22-01 compliance. Department of Health will review, incorporate, and adopt the appropriate tools available for Equity in Public Spending, including process modifications to ensure the pursuit of, and outreach to, certified minority-, women-, and veteran-owned businesses.

Communication and Training Plan: Representatives of the Contracts and Procurement Team and the Equity & Social Justice Collaborative will meet regularly to identify opportunities and the right approach to provide information and guidance concerning DOH's supplier diversity efforts, including tools and resources to build on past successes.

Agency contract goal tracking: Department of Health lacks system capabilities to track MWB spend and must identify and develop tools to meet this requirement.

Contractor monitoring: Contracts and Procurement will explore tools to ensure contractors' and vendors' compliance with established contract goals.