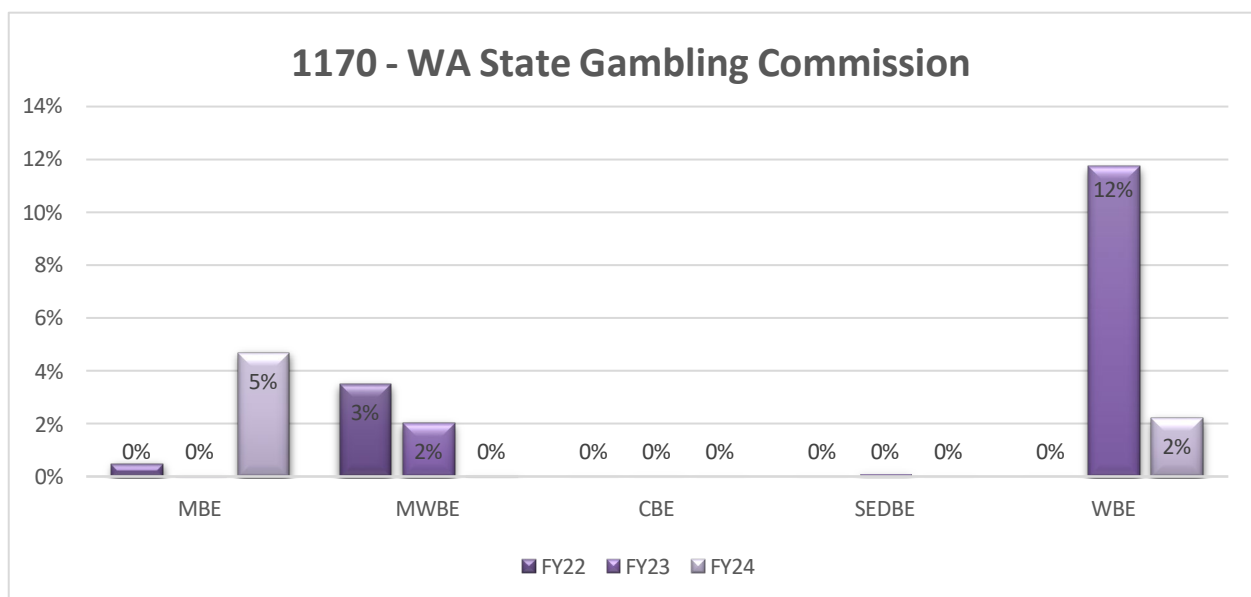


FY25 Business Diversity Spending Goal Plan – Gambling Commission
[Governor's Supplier Diversity Subcabinet approved best practices](#)

(Agency graph showing spend comparison from FY22, FY23 and FY24)



FY 2023 – No spending goal established
FY 2023 – 13.76%

FY24 Spending Goal – 10.00%
FY24 Actual Spend – 6.91%

FY25 Spending Goal: 10.00%

Summary Statement:

The Gambling Commission's purchasing specialist will continue to review statewide contracts to identify certified businesses to utilize for goods and services. Where a statewide contract does not exist, they will continue to utilize the business look up tool provided by both OMWBE and WDVA and utilize registered businesses whenever feasible. The contract administrator will continue the practice of reaching out to WDVA- and OMWBE-registered businesses for direct by contracts. They will also continue to utilize Supplier Diversity Checklist 2 and ensure competitive procurements follow the diversity-related guidelines and policies, including posting procurements on the OMWBE

site, attending outreach events, and awarding contracts under \$150,000 to small or veteran-owned businesses.

Steps your agency has completed to prepare for forecasting and steps remaining:

We have reviewed open projects and projects expected in the next year to aid in identifying services needed.

The forecast report needs to be completed.

How are supplier diversity efforts managed within your agency:

Purchase orders include space to indicate if a vendor being used as a small, OMWBE, or veteran owned business; the purchasing specialist is required to complete the information prior to the purchase order being improved.

When a contract that does not require competitive procurement is needed, the contract administrator works with the department needing services to identify services needed. In the event there is a statewide contract available, capability/capacity inquiries are sent to the vendors that are indicated to be small and veteran-owned businesses. It is only in the event there are no small or veteran-owned businesses available that other vendors are contacted.

In the case of competitive procurement, Checklist two is followed as appropriate.

Is your agency currently using the Outreach Module in Access Equity for marketing and connecting with Diverse Businesses?

No.

Are you using the Contract Compliance module in Access Equity to report your contract & purchase orders that include subcontractors (including statewide contracts)?

Gambling Commission did not have any contracts or POs with SOWs that utilized subcontractors in FY24.

How does your agency track efforts to notify businesses about purchasing and opportunities to bid on contracts?

The Gambling Commission follows the same process for each competitive procurement, utilizing WEBS to notify vendors of opportunities, as well as posting the opportunity on the Gambling Commission website. Once the opportunity is on the website, we also publish it to the OMWBE site.

Your agency plan according to EO 22-01 should already be implemented. How has your plan aided in your efforts to increase your agency plan from last year?

The Gambling Commission is not subject to EO 22-01 and has very limited opportunities to increase diverse spend, as the vast majority of the agency's spend utilizes statewide contracts.

Did your agency's spend decrease for FY24? If so, what was the reason(s)? What perceived barriers did you face?

Yes. In FY23 we had significant one-time purchases from an MBE business. In reviewing the Diverse Spend Report, it shows FY23 OMWBE spend at 11.4%, rather than the

13.76% reported above; it is not clear which number is accurate.

Challenges we have include vendors not maintaining small business/OMWBE registration and prices differences between small/OMWBE/veteran-owned businesses and corporations.

Gambling Commission anticipates it will be challenging to meet the established FY25 goal that is essentially double our FY24 diverse spend.

What new efforts are you going to implement to try to increase your spending with small-minority and women owned businesses?

We will continue our current efforts as explained above.