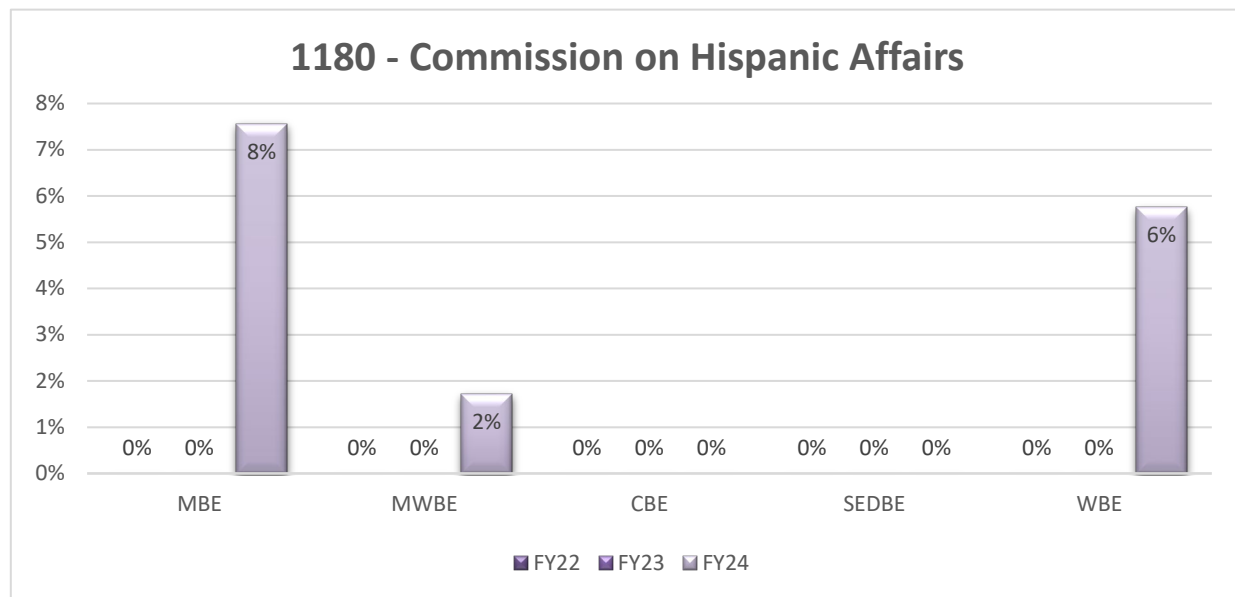


FY25 Business Diversity Spending Goal Plan – Agency name
[Governor's Supplier Diversity Subcabinet approved best practices](#)

(Agency graph showing spend comparison from FY23 and FY24)



FY 2023 – No spending goal established
FY 2023 – 13.30%

FY24 Spending Goal – 8.99%
FY24 Actual Spend – 9.69%

FY25 Spending Goal: 7.70%

Summary Statement:

The Commission on Hispanic Affairs rarely contracts for services. In the future, when contracts are considered, we will search for available firms on the OMWBE website and Require inclusion plans in any RFP or RFQs.

The Commission on Hispanic Affairs will monitor diversity spending in relevant areas.

The Commission on Hispanic Affairs will make a priority to collaborate with OMWBE and the Business Diversity Subcabinet; connect OMWBE with any relevant CHA stakeholders to Inform OMWBE about diversity events in the Hispanic community, connect CHA stakeholders with OMWBE when feedback about process is desired, and connect CHA stakeholder with OMWBE or DES when any diversity events happen at the state level.

Steps your agency has completed to prepare for forecasting and steps remaining:

When we purchase orders, we make sure we go through OMWBE and DVA certified firms for purchase.

How are supplier diversity efforts managed within your agency:

When ED or Chief of Operations and Policy purchase staff supplies and or any other purchases.

Is your agency currently using the Outreach Module in Access Equity for marketing and connecting with Diverse Businesses?

<yes or no>

Are you using the Contract Compliance module in Access Equity to report your contract & purchase orders that include subcontractors (including statewide contracts)?

While the commission does not have much discretionary spending or opportunities to contract with vendors, we will continue to ensure to purchase through OMWBE and/or DVA certified firms and utilize website.

How does your agency track efforts to notify businesses about purchasing and opportunities to bid on contracts?

The Commission utilizes OMWBE's website for procurements and contracts.

Your agency plan according to EO 22-01 should already be implemented. How has your plan aided in your efforts to increase your agency plan from last year?

The Commission on Hispanic Affairs has been following EO22-01 in practice and has every intention to continue contracting and purchasing practices as listed in items A-E in the order. We did hire 5 new staff and ensured that we purchase through OMWBE.

Did your agency's spend decrease for FY24? If so, what was the reason(s)? What perceived barriers did you face?

The Commission on Hispanic Affairs has been following EO22-01 in practice and has every intention to continue contracting and purchasing practices as listed in items A-E in the order.

What new efforts are you going to implement to try to increase your spending with small-minority and women owned businesses?

We will continue to ensure to purchase through OMWBE and/or DVA certified firms.