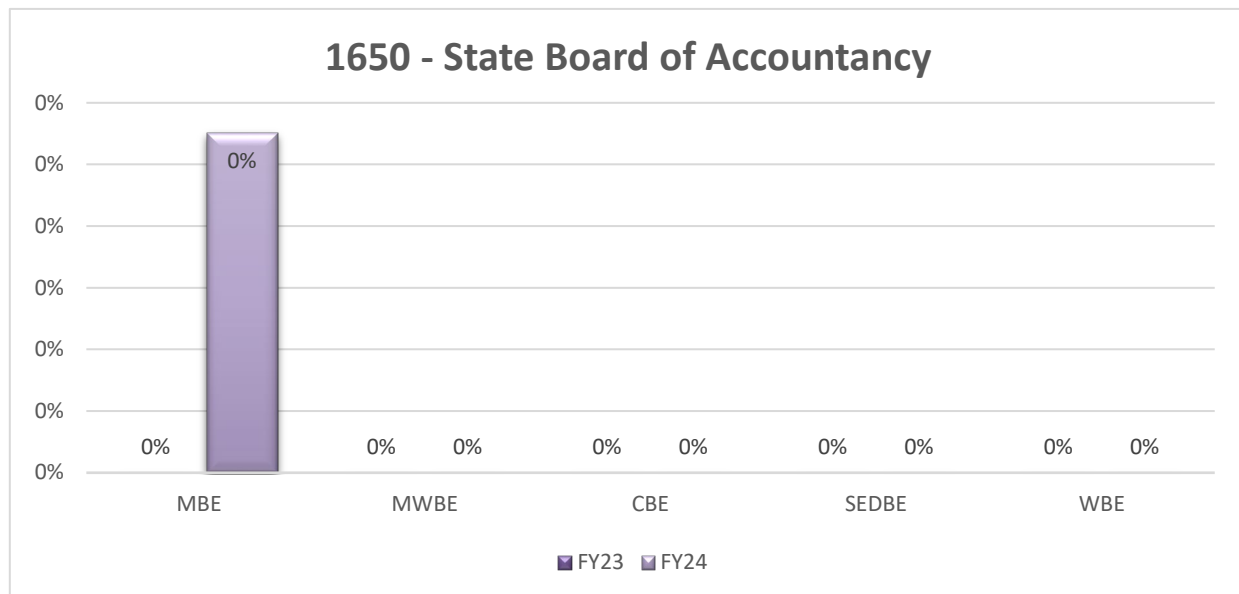


FY25 Business Diversity Spending Goal Plan –
 Washington State
 Board of Accountancy

[Governor's Supplier Diversity Subcabinet approved best practices](#)

(Agency graph showing spend comparison from FY23 and FY24)



FY 2023 – No spending goal established

FY 2023 – N/A%

FY24 Spending Goal – N/A%

FY24 Actual Spend – %

FY25 Spending Goal: 10.00%

Summary Statement:

The agency's plan is to increase participation of certified small, minority, women, and veteran owned firms.

Although our agency doesn't have many procurements overall, we stay committed to using the Office of Minority & Women's Business Enterprises website to search for possible vendors when we do have a need.

The Board of Accountancy (ACB) will continue to utilize the Department of Enterprise Services' (DES') Statewide Contract List and utilize the specific contracts with inclusion of minority, women, veteran-owned, and small business. ACB will also take advantage of using the WEBS search tool for potential notifications for minorities, woman, veteran-owned, and small businesses, as well as searching the certification list OMWBE has available on their website. Our agency also understands that participation will increase by lengthening the response time for bidders

Steps your agency has completed to prepare for forecasting and steps remaining:

- *We will continue to use the statewide contract, and utilize the contracts which specifies minority, women, veteran-owned, and small business.*
- *Utilize the OMWBE toolkit, including forecasting, outreach, and internal process*
- *If we do post a bid on WEBS, we will post these opportunities on the OMWBE "Bids and Contracting Opportunities" page.*

How are supplier diversity efforts managed within your agency:

We have developed and implement an agency internal process that communicates to employees who deal with contracts, when to contact OMWBE for guidance, how to access MWB, and require all inclusion plans on agency contracts.

Is your agency currently using the Outreach Module in Access Equity for marketing and connecting with Diverse Businesses?

No

Are you using the Contract Compliance module in Access Equity to report your contract & purchase orders that include subcontractors (including statewide contracts)?

Yes

How does your agency track efforts to notify businesses about purchasing and opportunities to bid on contracts?

ACB uses the statewide contracts for procurements. If a potential vendor is not listed as a minority, woman, veteran-owned, and small business we will encourage them to register with OMWBE.

Your agency plan according to EO 22-01 should already be implemented. How has your plan aided in your efforts to increase your agency plan from last year?

ACB continues to rely on statewide contracts and OMWBE's Certified Business Directory when selecting a vendor's business for services. We strive to utilize businesses that are certified as minority-owned, woman-owned, veteran-owned, or as a small business.

Did your agency's spend decrease for FY24? If so, what was the reason(s)? What perceived barriers did you face?

Our agency's certified spend did decrease in FY-24. We are limited to the amount of spending based on agency needs.

What new efforts are you going to implement to try to increase your spending with small-minority and women owned businesses?

We will work closely with OMWBE by utilizing the data provided, including the tips for improvement in areas where opportunities are available.

Reach out to OMWBE's for suggestions and best practices for outreach.