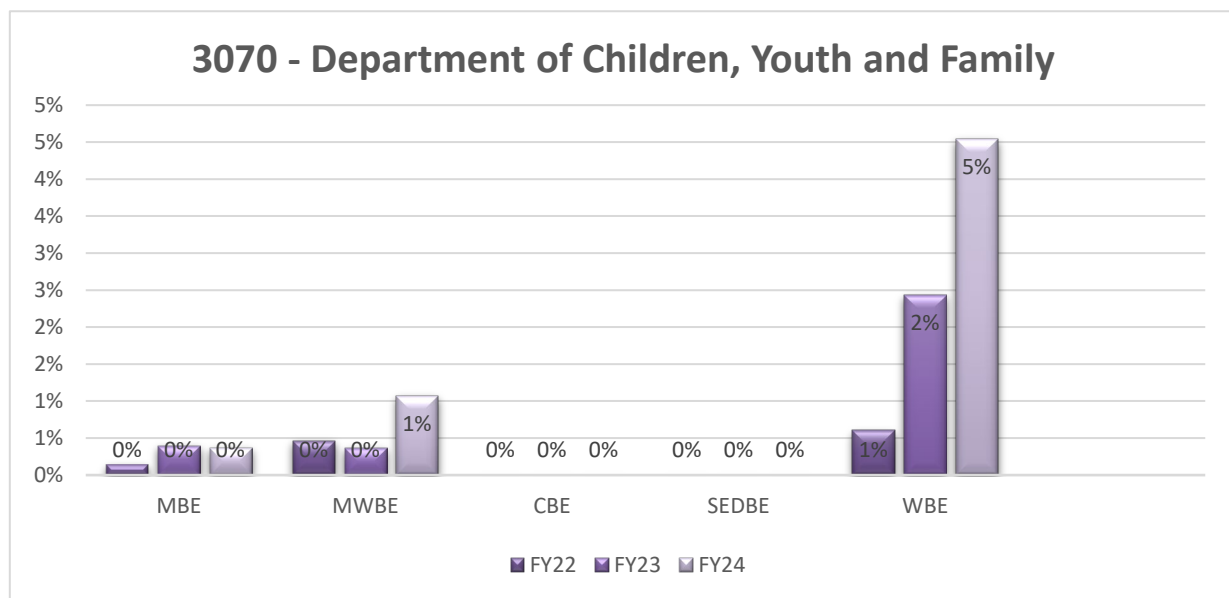


e.

FY25 Business Diversity Spending Goal Plan – Agency name
[Governor's Supplier Diversity Subcabinet approved best practices](#)

(Agency graph showing spend comparison from FY22, FY23 and FY24)



FY 2023 – No spending goal established

FY 2023 – 3.18%

FY24 Spending Goal – 9.67%

FY24 Actual Spend – 5.97%

FY25 Spending Goal: 6.24%

Summary Statement:

Over the past year, DCYF has made efforts to increase its Diverse Spend; by making use of parties under Statewide Contract identified as being “OMWBE”. Over the next year, DCYF intends to continue this practice, but also cross check the OMWBE status directly with the search engine offered by the Office of Minority and Women Owned Business Enterprises. DCYF did find that there can be discrepancies between what is listed as OMWBE within the DES statewide contract search engine and who is certified through the Office of Minority and Women Owned Business Enterprises. Our hope is that by confirming that status, DCYF will be able to further increase its spend. Furthermore, DCYF will continue outreach as part of its

procurement process. These efforts include, offering pre-bid conferences and technical assistance to bidders, while ensuring the highest level of participation possible. Please note: DCYF does have extensive efforts to improve diversity in client service delivery as it directly connects to improved outcomes for clients. However, as DCYF understands it, client service contracts are not considered as part of this diversity analysis.

Steps your agency has completed to prepare for forecasting and steps remaining:

DCYF continues to struggle with forecasting at the per contract level, as it requires an extensive amount of manual work. DCYF has made efforts to fully staff open positions, within the finance division, that would allow us to have enough capacity to tackle forecasting on this level. The Agency is also hoping that upgrades to the statewide accounting system might improve overall functionality and allow people to complete this effort with less manual work.

With that said, DCYF has posted our supplier diversity forecast; based on the best information we have available. The agency will continue to refine and improve that forecast as the tools that are used to create report are upgraded. A link to the current report can be found here:

<https://www.dcyf.wa.gov/sites/default/files/excel/SupplierDiversityForecastedNeedsReport.xlsx>

How are supplier diversity efforts managed within your agency:

Efforts at diversity within service delivery are managed at the program level. With regard to diversity efforts within professional service contracts, DCYF conducts outreach via publication on WEBS using appropriate commodity codes, pre-bid conferences, and technical assistance (with process) to bidders.

In addition to supplier diversity efforts at the level described above, DCYF has also begun procurement for culturally specific / diverse services. This effort is the result of DCYF programs being laser focused on the procurement of client service providers that directly reflect communities served.

Is your agency currently using the Outreach Module in Access Equity for marketing and connecting with Diverse Businesses?

No. It is unclear, to DCYF, how widespread the use of Access Equity is amongst the contractor community. Over the next year, DCYF commits to improve its understanding of Access Equity. As additional resources are brought online here at the agency, we will make sure they are trained on its use and that we integrate the outreach module to the extent practicable.

Are you using the Contract Compliance module in Access Equity to report your contract & purchase orders that include subcontractors (including statewide contracts)?

DCYF needs to better understand how Access Equity works and what events trigger a reporting requirement.

How does your agency track efforts to notify businesses about purchasing and opportunities to bid on contracts?

DCYF makes use of WEBS, along with direct outreach to prospective bidders. Part of those direct outreach efforts are pre-bid conferences, which are advertised in WEBS and through other means. These pre-bid conferences allow DCYF to engage directly with the contracting community; providing information and unbiased technical assistance to prospective contractors interested in the procurement process.

Your agency plan according to EO 22-01 should already be implemented. How has your plan aided in your efforts to increase your agency plan from last year?

The efforts of the agency, to maximize direct buy and statewide contract spend, has resulted in a 100%+ increase to the Diverse Spend of the Agency.

Did your agency's spend decrease for FY24? If so, what was the reason(s)? What perceived barriers did you face?

Our spend increased by over 100%

What new efforts are you going to implement to try to increase your spending with small-minority and women owned businesses?

DCYF has made a commitment to search for additional providers who are reflective of the communities they serve. These efforts include direct outreach, offering information and technical assistance at pre-bid conferences, and the development of culturally responsive services. In addition to these efforts, DCYF will continue to make use of OMWBE certified companies under Statewide Contract to DES. By confirming the OMWBE status directly with the department, DCYF can ensure that our statewide contract supplier diversity efforts have maximum impact.