



## Supplier Diversity Inclusion Plan • Calendar Year 2020

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**Agency:** 0870 - Washington State Commission on Asian Pacific American Affairs (CAPAA)

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### 2020 WA CAPAA Supplier Diversity Inclusion Plan

CAPAA's plan to increase participation of certified small minority, women, and veteran owned firms:

To improve participation of minority, women & veteran-owned small and micro-businesses, CAPAA is committed to the following actions:

- 1) Support OMWBE and other agencies in developing strategies to increase opportunities and awareness of opportunities for minority and women businesses, through formal, regular participation with the Governor's Subcabinet on Business Diversity, the Small Business Leadership Team, and the Department of Commerce's newest iteration of the Business Diversity Roundtable.
- 2) Support in educational opportunities for stakeholders to learn of contract and leasing opportunities at the State of Washington.
- 3) Meet with OMWBE representatives on a biannual basis to discuss OMWBE developments and review CAPAA's past FY contracting and procurement actions. Conduct annual assessments of the CAPAA's spending to identify patterns in contracting and procurement, as well as areas for improvement.
- 4) Ongoing familiarization with OMWBE's website, registry, and certification process, to be a knowledgeable source of information for CAPAA and the public, and provide feedback to OMWBE when appropriate.
- 5) Support members of the public interested in becoming certified MWBE's by actively connecting them with the appropriate point of contact to initiate the certification process, answer questions they may have, make inquiries on their behalf, and otherwise serve as a resource to them.
- 6) Collaborate with OMWBE by informing them of business diversity events in community, assisting with turnout for OMWBE events, and informing them of relevant CAPAA-led events with stakeholders OMWBE.