

## **Supplier Diversity Best Practices**

## Supplier Diversity Inclusion Plan - Fiscal Year 2018

Agency: Attorney General's Office

**Contact:** Melanie Nevares 360-586-0778 <u>Melanien@atg.wa.gov</u>

Marci Phillips 360-534-4871 <u>Marcip@atg.wa.gov</u>

Name Telephone Email

Agency's plan to increase participation of certified small minority, women, and veteran owned firms:

- Encourage AGO staff to participate in events sponsored by OMWBE or other groups that promote equity and increased participation in contracting for OMWBE vendors.
- Encourage current vendors utilized by AGO to become certified.
- Continue to utilize Department of Enterprise Services' (DES) Master Contracts to contract with OMWBE certified firms.
- Advertise bidding opportunities through DES' WEBS vendor notification system. This will ensure minority and women's businesses and veteran owned firms are notified.
- Invite OMWBE staff to attend an AGO purchasing and contract business meeting to promote OMWBE.
- Frequently review the OMWBE web site for new resources, training, and outreach opportunities.
- Provide training to AGO purchasing and contract staff on utilizing OMWBE resources, including the importance of contracting with OMWBE vendors and encouraging the use of OMWBE vendors.
- Monitor agencies diverse spend through quarterly enterprise reports.
- Ensure solicitation language includes language regarding diversity participation.
- Include language in solicitations encouraging the use of OMWBE subcontractors.