



## Supplier Diversity Inclusion Plan · Fiscal Year 2019

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**Agency:** Attorney General's Office

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### FY18 – FY19 Attorney General's Office Supplier Diversity Inclusion Plan

Agency's plan to increase participation of certified small minority, women, and veteran owned firms:

- Encourage AGO staff to participate in events sponsored by OMWBE or other groups that promote equity and increased participation in contracting for OMWBE vendors.
- Encourage new and current vendors utilized by AGO to become certified.
- Continue to utilize Department of Enterprise Services' (DES) Master Contracts to contract with OMWBE certified firms.
- Advertise bidding opportunities through DES' WEBS vendor notification system. This will ensure minority and women's businesses and veteran owned firms are notified.
- Invite OMWBE staff to attend an AGO purchasing and contract business meeting to promote OMWBE.
- Frequently review the OMWBE web site for new resources, training, and outreach opportunities.
- Provide guidance and training to AGO purchasing and contract staff on utilizing OMWBE resources, including the importance of contracting with OMWBE vendors and encouraging the use of OMWBE vendors.
- Monitor agencies diverse spend through quarterly enterprise reports.
- Ensure solicitation language includes language regarding diversity participation.
- Review contract language and consider adding language that encourages the use of OMWBE certified subcontractors.
- Update the AGO public website to include information of the AGO's efforts and links to OMWBE.
- Post AGO's inclusion plan on the AGO intranet and information related to OMWBE contracting.
- Review data entry options and impact of coding business certifications in Enterprise Contracts Management System.
- Forward solicitations posted on WEBS to OMWBE Web Admin ([omwbewebadmin@omwbe.wa.gov](mailto:omwbewebadmin@omwbe.wa.gov)) and request it be posted on OMWBE's bidding and contracting opportunities page.