



Supplier Diversity Inclusion Plan • Fiscal Year 2019

Agency: Military Department

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FY18 – FY19 Military Department Supplier Diversity Inclusion Plan

Below is an outline of the Military Department's plan to increase participation of certified small minority, women, and veteran owned firms:

- 1. Attend OMWBE training.** The Military Department intends to learn about best practices and opportunities to better meet Washington goals for diverse business usage.
- 2. Update current agency contracting policies to reflect agency intention to increase usage of OMWBE certified firms.** Current Contracting policies (WMD policy FIN-111-02: "Procurement, Contracting and Leasing" and FIN-112-14) are due for mandatory review. Future versions of agency contracting policies will include specific steps and options for the agency to consider during each procurement to increase usage of OMWBE certified firms.
- 3. Utilize DES Diversity reporting system (B2Gnow) to capture certified subcontractor dollars.**
The Department of Enterprise Services (DES) requires contractors and subcontractors on public works projects to report their payments in the B2Gnow system. This ensures that dollars paid to certified subcontractors are captured and can be included with the contractor payments in the Military Department's annual spending report. The Military Department does not currently track this data, but will begin doing so on a semi-annual basis.
- 4. Encourage utilization of certified firms on public works projects.**
Military Department project managers discuss using certified firms at all project pre-construction meetings. Contractors are encouraged not only to use certified subcontractors, but also to work with OMWBE on their own certification if they are eligible.
- 5. OMWBE goals for public works projects:**
All advertisements for bids contain language encouraging MWBE and VA participation in Military Department public works projects, and include the goals stated below. Bid opportunities are posted in the WA Electronic Business Solutions System (WEBS), in the legal section of local publications, and on the Military Department website.



Minority Business Enterprise (MBE) 10%
Women Business Enterprise (WBE) 6%
Washington Small Business 5%
Veteran-owned Business (VA) 5%

6. Participate in outreach events, such as PTAC or DES events.

The Military Department will continue to participate in outreach events.

7. Insert and encourage OMWBE participation in all bid opportunities (Bid Ads, RFP's, RFQQ's).

The Military Department has language in all bidding documents encouraging MWBE's and VA participation. All bid opportunities are posted on WEBS and are advertised on other local sites as well to reach as broad an audience as possible.