



## Supplier Diversity Inclusion Plan • Fiscal Year 2019

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**Agency:** Workforce Training and Education Coordinating Board

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### FY18 – FY19 WTECB Supplier Diversity Inclusion Plan

Agency's plan to increase participation of certified small minority, women, and veteran owned firms:

The Workforce Training Board continues to work toward increasing the participation by OMWBE certified companies and veteran owned businesses with each procurement offering. The majority of contracting activities engaged in by the agency are related to interagency agreements, rather than external contracting opportunities. For those areas where contracting with external parties is needed, the agency requests information from potential contractors as to their status as certified minority and/or women/veteran owned business. This information is verified at the time the contract is signed and is tracked by the agency.

**Capture and Report Data on Sub-Contractors Registered with OMWBE:** During FY2019 WTECB will improve data reporting by capturing expenditures for sub-contractors who are certified minority, women and veteran owned businesses. Our agency will also continue to look for opportunities to contract with these firms in the future. Subcontractors will also be screened to identify any potential OWMBE registrants. We look forward to meeting with OMWBE staff to discuss other strategies available to increase potential usage of certified firms in the future.

**Continue to Encourage Certification:** WTECB has made great strides in contracting with small business enterprises. During FY2018 nearly half of the agency's contracting activities involved small business enterprises. In several cases these businesses were women-owned companies. Information regarding certification with the OMWBE has been provided to these firms so they can choose to register their business.

**Training for Contracting and Purchasing Staff:** WTECB will include OMWBE goals in agency contracting/purchasing training.